

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, MARCH 20, 2024
5:00 P.M.**

MINUTES

ATTENDANCE

The Blackhawk Technical College District Board regular meeting was held on Wednesday, March 20, 2024, at the Central Campus, 6004 S County Road G, Janesville, in Room 2603.

Board Members Present: Rachel Andres (left 6:36 p.m.); Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary (left 6:40 p.m.); Kathy Sukus, Treasurer; Rob Hendrickson; Mark Holzman; Suzann Holland; and Dave Marshick (left 6:26 p.m.).

Board Members Absent: None.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Jim Nemeth; Liz Paulsen; Dr. Tracy Pierner; and Dr. Karen Schmitt.

Student Representatives: Rebecca Barnett.

Guests: None.

CALL TO ORDER

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Rebecca Barnett, provided a report on student activities.
- B. Dr. Tracy Pierner provided a summary of the PACE Survey to the District Board members.
- C. Dr. Karen Schmitt gave an overview of the Program Review Executive Summary.
- D. Jim Nemeth reviewed the Tax Incremental Districts Located with the Blackhawk Technical College District annual report with the District Board members.
- E. Tony Landowski provided an update to the District Board members on Athletics at BTC.
- F. Liz Paulsen reviewed the Mascot Survey results with the District Board members.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the February Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in March.
- D. The Personnel Committee did not meet in March.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Thornton and seconded by Mr. Deprez to approve the consent agenda, which includes the following. **All in favor. Motion carried.**

- A. Draft February 21, 2024, District Board Regular Meeting Minutes.
- B. Current Bills – The February bills include (Starting Check: #00300064 and Ending Check: #00300907):

Direct Deposit Expense Reimbursements	\$ 5,051,917.20
Payroll	\$ 1,055,042.70
Payroll Tax Wire Transfers	\$ 248,706.15
Other Wire Transfers	\$ 50,471.46
WRS Wire Transfers	\$ 173,907.69
P-Card Disbursements	\$ 171,320.13
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 348,856.50
<i>Grand Total for the Month</i>	<i>\$ 7,100,221.83</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
91	1.03	\$21,173	\$18,455	\$21,190

POLICY REVIEW

- A. Dr. Tracy Pierner reviewed Policy B-300 – District Board Meetings with the District Board members.

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve Policy B-300 – District Board Meetings. **All in favor. Motion carried.**

- B. Dr. Tracy Pierner revised Policy J-975 – Student and Community Appeals and Complaints with the District Board members.

It was moved by Mr. Hendrickson and seconded by Mr. Thornton to approve Policy J-975 – Student and Community Appeals and Complaints. **All in favor. Motion carried.**

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. Jim Nemeth reviewed the modification to the Fiscal Year 2023024 Budget with the District Board members.

It was moved by Mr. Deprez and seconded by Ms. Sukus to approve the Modifications to the Fiscal Year 2023-24 Budget.

The roll was called. The following members voted: Ms. Barrington-Tillman, yes; Mr. Deprez, yes; Mr. Hendrickson, yes; Ms. Holland, yes; Mr. Holzman, yes; Ms. Sukus, yes; and Mr. Thornton, yes. Ayes: 7; Opposed: 0. **Motion Carried.**

- B. Dr. Tracy Pierner reviewed the 2024 Technical Education Champion Award nominee with the District Board members.

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the nominee for the 2024 Technical Education Champion Award. **All in favor. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

A. No Action Items.

WTCS CONSORTIUM UPDATES

Chairperson Barrington Tillman provided an update on the DBA. The DBA Spring meeting will be held in Rhinelander. Agenda items include the Budget, reviewing the DBA's Executive Assistant job description, review of the DBA Executive Director's performance evaluation, and discussion of any projects the board may want to take on.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to adjourn the meeting at 6:43 p.m.
All in Favor. Motion carried.

Richard Depez



Secretary