

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, JANUARY 17, 2024
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board regular meeting was held on Wednesday, January 17, 2024, at the Central Campus, 6004 S County Road G, Janesville, in the Student Success Center, Room 2201.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Kathy Sukus, Treasurer; Rob Hendrickson; Mark Holzman; and Suzann Holland.

Board Members Absent: Rich Deprez, Secretary, and Rachel Andres.

Staff Present: Julie Barreau; Tiffany Garrison; Marissa Greuel-Hainstock; Lisa Hurda; Tony Landowski; Jim Nemeth; Liz Paulsen; Dr. Tracy Pierner; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representatives: None.

Guests: Justin Fischer.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:01 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Lisa Hurda provided a report on the BTC Foundation Gifts.
- B. Dr. Karen Schmitt reviewed the programs approved for operation in the Fiscal Year 2024-25.
- C. Tiffany Garrison and Marissa Greuel Hainstock presented on the Strategic Project Update: Improve the Transition from Associate to Bachelor's Degree.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the December Financial Statement and Quarterly Report with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in January.
- D. The Personnel Committee did not meet in January.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the consent agenda, which includes the following:

- A. Draft December 20, 2023, District Board Regular Meeting Minutes.

- B. Current Bills – The December bills include (Starting Check: #00299702 and Ending Check: #00299876):

Direct Deposit Expense Reimbursements	\$ 2,395,655.40
Payroll	\$ 1,106,858.50
Payroll Tax Wire Transfers	\$ 443,193.13
Other Wire Transfers	\$ 59,908.42
WRS Wire Transfers	\$ 195,889.11
P-Card Disbursements	\$ 59,519.61
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 339,960.98
Grand Total for the Month	\$ 4,600,985.15

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
184	3.08	\$76,997	\$79,050	\$79,645

All in favor. Motion carried.

POLICY REVIEW

- A. Dr. Tracy Pierner reviewed Policy B-050 – District Board Qualifications with the District Board members.
- B. Dr. Tracy Pierner reviewed Policy B-100 – District Board Member Standards of Practice with the District Board members.
- C. Dr. Tracy Pierner reviewed Policy B-110 – Code of Ethics with the District Board members.
- D. Dr. Tracy Pierner reviewed Policy B-150 – Conflict of Interest with the District Board members.
- E. Dr. Tracy Pierner reviewed Policy B-160 – District Board Conduct Reporting with the District Board members.
- F. Dr. Tracy Pierner reviewed Policy B-210 – Officers with the District Board members.
- G. Dr. Tracy Pierner reviewed I-100 – Educational Offering with the District Board members.

It was moved by Mr. Hendrickson and seconded by Ms. Sukus to approve Policy Review Agenda Items A – G: Policies B-050, B-100, B-110, B-150, B-160, B-210, and I-100. **All in favor. Motion carried.**

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. Justin Fischer of Robert W. Baird reviewed the results from competitive bids from the sale of \$1,500,000 General Obligation Promissory Notes, Series 2024A.

It was moved by Mr. Thornton and seconded by Mr. Holzman to approve the Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 20234, to BOK Financial Securities, Inc. at an interest rate of 3.0639%.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Ms. Sukus, and Mr. Thornton. **All in favor. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

- A. No Action Items.

WTCS CONSORTIUM UPDATES

Chairperson Barrington Tillman provided a District Boards Association (DBA) Update. There will be a DBA Board of Directors Winter two-hour Zoom meeting on January 26, 2024.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Hendrickson and seconded by Mr. Thornton to adjourn the meeting at 6:15 p.m.
All in Favor. Motion carried.

Richard Deprez



Secretary