

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, OCTOBER 18, 2023
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board regular meeting was held on Wednesday, October 18, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Student Success Center, Room 2201.

Board Members Present: Rachel Andres (left 5:50 p.m.); Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson Rich Deprez, Secretary; Kathy Sukus, Treasurer; Rob Hendrickson; Suzann Holland; and Mark Holzman.

Board Members Absent: None.

Staff Present: Julie Barreau; Kathy Broske; Jim Nemeth; Liz Paulsen; Dr. Tracy Pierner; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representatives: Rebecca Barnett.

Guests: None.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Rebecca Barnett, provided a report on student activities.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the September Financial Statement and Quarterly Report with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in October.
- D. The Personnel Committee did not meet in October.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Deprez and seconded by Mr. Thornton to approve the consent agenda, which includes the following:

- A. Draft September 20, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The September bills include (Starting Check: #00298349 and Ending Check: #00299065):

Direct Deposit Expense Reimbursements	\$ 4,691,448.44
Payroll	\$ 1,107,725.57
Payroll Tax Wire Transfers	\$ 243,162.23
Other Wire Transfers	\$ 40,820.14
WRS Wire Transfers	\$ 178,532.10
P-Card Disbursements	\$ 154,236.45
Bond Payment	\$ 839,707.29
Health Insurance Wire Transfer	\$ 311,085.74
<i>Grand Total for the Month</i>	<i>\$ 7,476,717.96</i>

C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
72	1.02	\$29,009	\$26,685	\$35,845

D. Acceptance of Grant Awards for October 2023.

E. Adoption of Resolution to Designate District Positions Subject to Wisconsin’s Code of Ethics.

F. Confirmation of Instructional Employment Contract issued to Ryan Bradley, Computer Numerical Controls (CNC) Technician Instructor.

G. Confirmation of Instructional Employment Contract issued to Thomas Pleuger, LTE Computer Numerical Controls (CNC) Technician Instructor.

H. Confirmation of Instructional Employment Contract issued to Michael Dallio, Information Technology (IT) Network Instructor.

All in favor. Motion carried.

POLICY REVIEW

A. Dr. Tracy Pierner reviewed Policy C-050 – Commitment to Diversity with the District Board members.

It was moved by Mr. Thornton and seconded by Mr. Holzman to approve the reviewed Policy C-050 – Commitment to Diversity. **All in favor. Motion carried.**

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

A. Dr. Tracy Pierner presented the 2023-24 Distinguished Alumni Award Nominee with the District Board members.

It was moved by Mr. Holzman and seconded by Mr. Thornton to nominate Tinika Kilgore as the 2023-24 Distinguished Alumni Award Nominee. **All in favor. Motion carried.**

B. Dr. Tracy Pierner presented the 2023-24 Rising Star Alumni Award Nominee with the District Board members.

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to nominate Kaleb Shafer as the 2023-24 Rising Star Alumni Award Nominee. **All in favor. Motion carried.**

C. It was moved by Mr. Deprez and seconded by Ms. Holland to approve the Board Resolution designating the depositories in which District funds will be deposited and the individuals authorized to make transactions for FY 2023-24. **All in favor. Motion carried.**

D. Jim Nemeth reviewed the Mill Rate and Tax Levy for Fiscal Year 2023-24 with the District Board members. Administration recommends the operational levy of \$7,632,820 with an operational mill rate of 0.35005, and the debt service levy of \$9,425,000 with a debt service mill rate of .43224. The total levy proposed is \$17,057,820 with a total mill rate of 0.78230 per \$1,000 equalized valuation. The State requires the reporting of a total levy which includes the value of personal property that is exempt from the local tax levy. Including the value of exempt

personal property brings the BTC total tax levy to \$17,232,270 for 2023-24. The actual local tax levy for 2023-24 will be \$17,057,820 as noted above since BTC will receive state aid in lieu of local property taxes on exempt personal property.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to authorize a \$17,057,820 tax levy which is 0.78230 mills (including debt service) on \$21,804,771,653 of equalized value, and that the clerks of the various taxing entities be properly informed of their appropriate share of the District's levy. **All in favor. Motion carried.**

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman; Mr. Deprez; Mr. Hendrickson; Ms. Holland; Mr. Holzman; Ms. Sukus; and Mr. Thornton. **All in favor. Motion Carried.**

- E. Jim Nemeth presented the Fiscal Year 2022-2023 Procurement Report to the District Board members. The Wisconsin Technical College System (WTCS) procurement rules require each District to review purchases of similar goods, supplies, or services each year to determine if a more competitive process should be used. In addition, the WTCS Financial Accounting Manual specifies that the district reviews vendors whose annual purchases exceed \$50,000. The review findings must be communicated to the District Board by October 31.

It was moved by Mr. Thornton and seconded by Mr. Holzman to accept the Procurement Annual Report as presented. **All in favor. Motion Carried.**

- F. Dr. Tracy Pierner presented the Student Technology Fee to the District Board members.

It was moved by Mr. Thornton and seconded by Mr. Deprez to approve the \$15.00 Student Technology Fee beginning in the fall of 2024. **All in favor. Motion Carried.**

- G. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2024A, of Blackhawk Technical College District, Wisconsin. **All in favor. Motion Carried.**

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman; Mr. Deprez; Mr. Hendrickson; Ms. Holland; Mr. Holzman; Ms. Sukus; and Mr. Thornton. **All in favor. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

- A. No Action Items.

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- C. Purchasing Consortium Update: Tom Pellizzi is the new Director of the Wisconsin Technical College Purchasing Consortium.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Hendrickson and seconded by Mr. Holzman to adjourn the meeting at 6:35 p.m. **All in Favor. Motion carried.**

Richard Deprez

 Secretary