



**REGULAR DISTRICT BOARD MEETING  
WEDNESDAY, FEBRUARY 15, 2023  
5:00 P.M.**

**MINUTES**

**CALL TO ORDER**

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, February 15, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

**Board Members Present:** Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rick Richard, Treasurer; Rachel Andres; Rob Hendrickson; Suzann Holland; and Mark Holzman.

**Board Members Absent:** Rich Deprez, Secretary, and Kathy Sukus.

**Staff Present:** Julie Barreau; Kathy Broske; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; and Dr. Karen Schmitt.

**Student Representative:** Hope Hopper.

**Guests:** None.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

**SPECIAL REPORTS**

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Hope Hooper, provided a report on student activities.
- B. Renea Ranguette reviewed the Annual Report of Tax Incremental Districts Located within the Blackhawk Technical College District.
- C. Dr. Tracy Pierner presented on the Spring 2023 Enrollment and Fall 2022 Student Success Report.

**INFORMATION/DISCUSSION**

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the January Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. There was no Finance Committee meeting scheduled in February. Therefore, no report or recommendation(s).
- D. There was no Personnel Committee meeting scheduled in February. Therefore, no report or recommendation(s).
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

**CONSENT AGENDA**

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Richard and seconded by Ms. Andres to approve the consent agenda, which includes the following:

- A. Draft January 18, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The January bills include (Starting Check #00294181 and Ending Check #00294404):

Direct Deposit Expense Reimbursements	\$ 1,618,660.41
Payroll	\$ 914,815.21
Payroll Tax Wire Transfers	\$ 490,684.85
Other Wire Transfers	\$ 77,593.88
WRS Wire Transfers	\$ 206,176.26
P-card Disbursements	\$ 174,829.78
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 312,855.52
<i>Grand Total for the Month</i>	<i>\$ 3,795,615.91</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
345	3.22	\$62,112	\$53,153	\$62,112

**All in favor. Motion carried.**

**POLICY REVIEW**

- A. A-240 Delegation of Authority to the President/District Director

It was moved by Mr. Thornton and seconded by Ms. Andres to approve the revised District Board Policy A-240 Delegation of Authority to the President/District Director. **All in favor. Motion carried.**

- B. B-330 District Board Agenda

It was moved by Mr. Thornton and seconded by Ms. Andres to approve the revised District Board Policy B-330 District Board Agenda with a minor change in the fourth bullet delete shall and replace with may: *Standing agenda items shall may include.* **All in favor. Motion carried.**

- C. B-400 College Policy Adoption, Amendment & Suspension

It was moved by Mr. Richard and seconded by Mr. Hendrickson to approve the revised District Board Policy B-400 College Policy Adoption, Amendment & Suspension. **All in favor. Motion carried.**

- D. Proposed Policy Authority Review

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the revised authority changes in the Policy Authority Review document. **All in favor. Motion carried.**

**ACTION ITEMS**

Chairperson Barrington-Tillman called for Action Items.

- A. It was moved by Ms. Andres and seconded by Mr. Thornton to approve the Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2023A, of Blackhawk Technical College District, Wisconsin.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-

Tillman, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**

#### *Finance Committee Action Items*

A. No Action Items.

#### *Personnel Committee Action Items*

A. No Action Items.

### PROFESSIONAL DEVELOPMENT

No Professional Development for February.

### WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC) – No update.
- B. Marketing Consortium – No update.
- C. Purchasing Consortium – No update.
- D. Districts Mutual Insurance (DMI) – No update.
- E. District Boards Association (DBA) – The DBA's Executive Director's evaluation was completed.

### FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

### CLOSED SESSION

Chairperson Barrington-Tillman adjourned to a closed session pursuant to Wis. Statutes 19.85 (1)(c) to conduct a private conference regarding a litigation matter and pursuant to Wis. Statutes 19.85 (1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**

All staff was excused from the closed session except for Dr. Tracy Pierner, Ms. Broske, Ms. Ranguette, and Ms. Barreau.

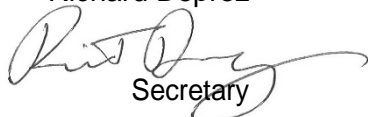
It was moved by Ms. Andres and seconded by Mr. Hendrickson to adjourn the closed session at 7:14 p.m.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**

Chairperson Barrington-Tillman called the meeting to order in open session at 7:14 p.m.

### ADJOURNMENT

It was moved by Mr. Richard and seconded by Mr. Thornton to adjourn the meeting at 7:15 p.m. **All in Favor. Motion carried.**

Richard Deprez  
  
 Secretary