



District Board Meeting

3rd Wednesday of the Month

5:00 pm

Administration Building

Blackhawk Technical College

DISTRICT BOARD MEETING

REVISED AGENDA

DATE: AUGUST 17, 2022

TIME: 5:00 P.M.

LOCATION: CENTRAL CAMPUS – ADMINISTRATION BUILDING
6004 S COUNTY ROAD G, JANESVILLE WI 53546-9458

CALL TO ORDER

A. Public Comment

Persons who wish to address the District Board may make a statement as long as it pertains to a specific agenda item. Persons who raise issues not on the agenda may be invited back to repeat their comments at a later District Board meeting when the subject is properly noticed on the agenda. Unless requested by the District Board Chairperson from the audience regarding a specific agenda topic, public comments or dialogue are not allowed during other portions of the District Board meeting and/or discussion.

OATH OF OFFICE

A. Oath of Office for a District Board Member

SPECIAL REPORTS

A. Higher Learning Commission (HLC) (*Information – Dr. Jon Tysse*)

INFORMATION/DISCUSSION

- A. Financial Statement and Quarterly Report (*Information – Renea Ranguette*)
- B. President's Update (*Information – Dr. Tracy Pierner*)
- C. Public Safety & Transportation Training Center Project Update (*Information – Dr. Tracy Pierner*)
- D. Finance Committee Report Out and Recommendations (*Information – Chairperson Barrington-Tillman*)
 - a. No meeting scheduled for August
- E. Personnel Committee Report Out and Recommendations (*Information – Chairperson Deprez*)
 - a. No meeting scheduled for August
- F. Staff Changes (*For Information Only. Not for District Board Action*)
 - a. New Hires
 - i. Devon Timblin, Academic Advisor – August 1, 2022
 - ii. Kelly Maass, Student Success Specialist – August 8, 2022
 - iii. Kim Adams, PT Administrative Assistant - MATT – August 11, 2022
 - b. New Positions
 - i. Kayla Neumueller, Academic Advisor – July 18, 2022
 - c. Resignations
 - i. Jasmin Barnhill, Academic Advisor – July 22, 2022
 - ii. Deb Gilster, Access & Accommodations Coordinator – August 12, 2022
 - iii. Lynn Neitzel, Director of Teaching & Learning – August 16, 2022
 - d. Retirements
 - i. Helen Proeber, Administrative Chair – Business – January 31, 2023
 - ii. Andy McGrath, Data Reporting Analyst – February 2, 2023

CONSENT AGENDA

Consent Agenda items will be approved in one motion; however, any District Board member may ask that any individual item be acted on separately.

- A. Approval of July 11, 2022, District Board Annual and Regular Meeting Minutes (*Action*)
- B. Approval of Current Bills (*Action – Renea Ranguette*)
- C. Approval of Training Contracts (*Action – Dr. Karen Schmitt*)
- D. Confirmation of Annual Contract issued to Ray Sidman, Communications Instructor – August 15, 2022 (*Action – Karen Schmitt*)
- E. Confirmation of Annual Contract issued to Tim Nobling, IT Network Instructor – August 15, 2022 (*Action – Karen Schmitt*)
- F. Confirmation of Annual Contract issued to Kirsten Eckerman, Nursing Instructor – August 29, 2022 (*Action – Karen Schmitt*)

ACTION ITEMS

- A. Approval of the Resolution Awarding the Sale of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Blackhawk Technical College District, Wisconsin (*Action – Renea Ranguette and Robert W. Baird*)
- B. Award of Contract for Firing Range Equipment (*Action – Renea Ranguette*)

Finance Committee

- A. None

Personnel Committee

- A. None

NEW BUSINESS

- A. District Board Professional Development
 - a. None
- B. Policy Review
 - a. None
- C. Budgetary
 - a. None

OTHER BUSINESS

- A. WTCS Consortium Update (*Information – Representative*)
 - a. District Board Association (DBA)
 - b. Insurance Trust (WTC)
 - c. Marketing Consortium
 - d. Purchasing Consortium

FUTURE AGENDA ITEMS

ADJOURNMENT

Blackhawk Technical College does not discriminate on the basis of race, color, national origin, sex, gender identity, disability, or age in its programs and activities. The following person has been designated to manage inquiries regarding the nondiscrimination policies: Title IX Coordinator/Equal Opportunity Officer, 6004 S County Road G, P.O. Box 5009, Janesville, WI 53547-5009, (608) 757-7796 or (608) 757-7773, WI Relay: 711. BTC is committed to providing universal access to events. If you are an individual with a disability and would like to request an accommodation, please contact the Assistant to the President and District Board at 608-757-7772 at least 72 hours before the District Board meeting.



AUGUST 17, 2022

OATH OF OFFICE

➤ Oath of Office

**Oath of Office for
Appointed/Reappointed District Board Members**

1. Mr. Eric Thornton (Employer Member) was appointed for a three (3) year term, July 1, 2022, through June 30, 2025.

Mr. Thornton will be required to sign the attached written oath prior to conducting business, which Wisconsin Statutes requires.

OATH OF OFFICE

STATE OF WISCONSIN

COUNTY OF ROCK

I, the undersigned, who have been appointed to the office of Technical College District Board Member for the Blackhawk Technical College District but have not yet entered upon the duties thereof, swear that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability, so help me, God.

Subscribed and sworn to
before me this _____ day
of _____, 20_____

Notary Public



AUGUST 17, 2022

INFORMATION/DISCUSSION

➤ Financial Statement

INFORMATION/DISCUSSION ITEM A.

BLACKHAWK TECHNICAL COLLEGE Summary of Revenue and Expenditures as of July 31, 2022

<u>COMBINED FUNDS</u>	2022-23 CURRENT BUDGET	2022-23 ACTUAL TO DATE	2022-23 PERCENT INCURRED	2021-22 ACTUAL TO DATE	2021-22 PERCENT INCURRED
REVENUE & OTHER RESOURCES:					
Local Government	\$ 16,229,432	\$ -	0.0%	\$ -	0.0%
State Aids	16,059,833	535,814	3.3%	503,306	3.4%
Statutory Program Fees	5,622,624	2,849,810	50.7%	2,707,544	50.2%
Material Fees	311,403	142,037	45.6%	138,847	35.8%
Other Student Fees	761,200	368,485	48.4%	368,037	49.8%
Institutional	2,632,210	125,335	4.8%	46,953	1.9%
Federal	7,788,401	(1,376)	0.0%	-	0.0%
Other Sources (Bond/Transfer from Other Fund)	<u>5,535,000</u>	<u>-</u>	0.0%	<u>76,000</u>	0.7%
Total Revenue & Other Resources	<u>\$ 54,940,103</u>	<u>\$ 4,020,105</u>	7.1%	<u>\$ 3,840,687</u>	6.2%
EXPENDITURES BY FUNCTION:					
Instruction	\$ 19,879,565	\$ 481,069	2.4%	\$ 491,449	2.8%
Instructional Resources	1,444,517	128,920	8.9%	128,734	6.3%
Student Services	11,525,555	287,198	2.5%	248,528	2.0%
General Institutional	8,420,948	487,071	5.8%	693,019	9.4%
Physical Plant	14,719,636	125,161	0.9%	237,626	1.1%
Auxiliary Services	362,657	244,069	67.3%	224,910	60.2%
Other Uses (Transfer to Other Fund)	<u>235,000</u>	<u>-</u>	0.0%	<u>-</u>	0.0%
Total Expenditures & Other Uses	<u>\$ 56,587,878</u>	<u>\$ 1,753,488</u>	3.1%	<u>\$ 2,024,266</u>	3.3%
EXPENDITURES BY FUNDS:					
General	\$ 29,486,500	\$ 1,335,418	4.5%	\$ 1,507,819	5.3%
Special Revenue	2,135,718	87,448	4.1%	117,171	5.5%
Capital Projects	6,466,500	2,812	0.0%	94,990	0.8%
Debt Service	9,305,700	-	0.0%	23,300	0.3%
Enterprise	102,657	940	0.9%	1,715	1.2%
Internal Service	260,000	243,129	93.5%	223,195	98.3%
Trust & Agency	8,595,803	83,741	1.0%	56,076	0.6%
Other Uses (Transfer to Other Fund)	<u>235,000</u>	<u>-</u>	0.0%	<u>-</u>	0.0%
Total Expenditures	<u>\$ 56,587,878</u>	<u>\$ 1,753,488</u>	3.1%	<u>\$ 2,024,266</u>	3.3%
Fund Balances, Beginning	\$ 37,603,811	\$ 37,603,811		\$ 18,357,562	
Change in Fund Balance	<u>(1,647,775)</u>	<u>2,266,617</u>		<u>1,816,421</u>	
Fund Balances, Ending	<u>\$ 35,956,036</u>	<u>\$ 39,870,428</u>		<u>\$ 20,173,983</u>	

Debt Service Detail					
Principal Payments	7,395,000	-	0.0%	-	0.0%
Interest Payments	1,840,700	-	0.0%	-	0.0%
Other Debt Service Expenses	<u>70,000</u>	<u>-</u>	0.0%	<u>23,300</u>	13.1%
Total Debt Service Payments	<u>\$ 9,305,700</u>	<u>\$ -</u>		<u>\$ 23,300</u>	

Quarterly Financial Statement Review

June 30, 2022: Pre-Audit

General Fund

Revenue

Total Revenue and Other Resources are up approximately \$856,900 (2.9%) from the prior year. This is mainly due to increases of approximately \$737,300 (5.6%) in State Aid, \$571,000 (26.6%) in Institutional Revenue and \$318,500 (6.0%) in Program Fees. These increases are offset by decreases of approximately \$377,100 (5.3%) in Property Taxes and \$350,200 (52.3%) in Other Sources funding.

The increase in State Aid is mainly due to an increase in amount of property tax relief aid (\$699,812) and the increase in Program Fees is due to increases in enrollment and tuition rate (\$235,245 and \$83,278, respectively). The increase in Institutional Revenue is mainly due to increases in transcribed credits (\$342,234), technical assistance to employers (\$126,771), COVID relief funding received from the State of Wisconsin for prior year unemployment claims (\$68,110) and proceeds from charges to students for non-returned or damaged laptops and hotspots (\$52,373).

The decrease in Property Taxes is due primarily to the property tax transfer to state aid (\$699,812) and Special Revenue Fund for grant match (\$32,849) offset by the increase in net new construction (\$422,768). The decrease in Other Sources is mainly due to a decrease in lost revenue claimed as a result of the COVID pandemic (\$448,989).

Uses

Total uses are up by approximately \$991,400 (3.7%) from the prior year, mainly due to Instructional and General Institutional expenditures increasing by approximately \$764,800 (4.8%) and \$223,600 (3.8%), respectively.

The increase in Instructional expenditures is mainly due to increases in salaries and benefits (\$272,921), contracted services (\$387,154, of which \$342,234 is from the increase in transcribed credits), equipment repair (\$41,501), online services (\$20,312), minor equipment (\$20,424) and fuel expenses (\$19,228).

The increase in General Institutional expenditures is mainly due to increases salaries and benefits (\$100,297), software (\$181,459), contracted services (\$44,885), info/promo expenses (\$56,526), and travel expense (\$16,591), offset by decreases in professional services (\$65,387), postage (\$41,508), and unemployment expense (\$65,199).

Special Revenue Fund

Revenues are up slightly (\$4,400 or 0.2%) compared to the prior year. Increases of approximately \$74,600 (5.3%) in Federal Revenue and \$32,800 (5.6%) in Property Taxes are offset by decreases of approximately \$62,400 (8.8%) in State Aid and \$27,800 (100.0%) in Other Student Fees, not yet recorded for FY22. Grants are primarily funded on a reimbursement basis, as such, a receivable for funds due will be recorded prior to closing the fiscal year.

Total expenditures and other uses decreased by approximately \$462,300 (13.7%) from the prior year. This was mainly due to a decrease in Other Uses as a result of the prior year expense for lost revenue due to the COVID pandemic (\$448,989). Physical Plant and Instructional Resource expenditures also

decreased by approximately \$59,700 (62.8%) and \$20,700 (12.1%) respectively. These decreases were offset by an increase of approximately \$56,900 (6.1%) in Instructional expense.

The decrease in Physical Plant expenditures is mainly due to a decrease in supplies (\$45,731). The decrease in Instructional Resources expenditures is due to decreases in software (\$12,889), info/promo expenses (\$9,278), minor equipment (\$7,632) and staff training (\$5,518), offset by an increase in salaries and benefits (\$25,096).

The increase in Instructional expense is mainly due to increases in salaries and benefits (\$90,352) and minor equipment (\$67,579), offset by decreases in participant support/emergency funding (\$73,531) and supplies (\$20,360).

Capital Projects Fund

Revenue and Other Resources are up by approximately \$21,379,900 (168.2%) in the current year compared to the prior year. This is due to an increase in total capital bond proceeds, along with an increase of approximately \$1,386,500 (733.2%) in Federal Revenue due to the receipt of funds from the Higher Education Emergency Relief Funding grant, and proceeds received from the sale of the Center for Transportation Studies building in December in the amount of \$1,184,533. In the current year, debt issuances total \$29,800,000 compared to \$11,000,000 in the prior year. This increase is due primarily to the \$24,500,000 referendum and \$1,500,000 central remodeling bond issues this fiscal year.

Expenditures increased by approximately \$9,165,400 (105.4%), mainly due to increases in Physical Plant (\$9,493,561), and Student Services (\$128,377). These increases are offset by decreases in General Institutional (\$311,406), Instructional (\$133,378), and Instructional Resources (\$104,773) expenditures. Both the increases and decreases are due to the number and size of planned projects, and the timing of Higher Education Emergency Relief Funding grant capital and annual capital purchases this year compared to last year in each functional area.

Other Funds

Debt Service Fund revenue is up approximately \$1,474,100 (17.3%) from the prior year. This fund is used to account for the accumulation of resources and the payment of principal and interest for general long-term debt and long-term lease purchase debt. The majority of revenue is derived from the property tax levy for debt service obligations due in 2022, offset by bond premiums applied to interest expense. Property tax revenue increased \$450,000 (5.4%) and Other Sources [Bond Premium] increased \$1,022,911. Expenditures are up by approximately \$275,600 (3.2%). This increase is related to increases in principal (\$70,000), interest (\$103,872), and bond issuance expense (\$101,725). These changes in debt service payments for principal and interest were expected based on the debt maturity schedules. The increase in bond issue expense is due to four bond issues this year compared to two issues last year.

Enterprise Fund revenue decreased by approximately \$12,200 (10.5%) due to lower sales compared to the prior year. Expenditures and Other Uses increased approximately \$54,500 (47.6%) compared to the prior year. This increase is mainly due to an increase in Other Uses of \$98,762, offset by a decrease in operational expenditures of \$44,206. The decrease in expenditures is due to decreases in salaries and benefits (\$29,468), supplies (\$4,691) and facility rental (\$2,560).

Internal Service Fund revenue is flat at \$227,000 for both years. This fund is used to account for district operations where the cost of providing goods or services by one department or unit to other departments or units is recorded on a cost-reimbursement basis. Expenses are up \$12,741 (6.0%), due mainly due to an increase in general liability and property insurance (\$18,960), offset by a decrease in workers compensation (\$6,219).

Agency Fund revenue increased by approximately \$15,600 (3.1%) from the prior year due primarily to an increase in Other Student Fees (\$34,160) as a result of an increase in enrollment. Expenses increased by approximately \$20,900 (4.5%) compared to the prior year due to increases in Student Services (\$17,564) and General Institutional (\$1,748) expenditures.

Trust Fund revenue increased by approximately \$892,900 (9.5%) in the current year compared to the prior year. This is mainly due to an increase of approximately \$942,600 (11.%) in Federal Revenue from the Higher Education Emergency Relief Fund (HEERF) grant. Expenses are up approximately \$999,900 (10.7%) from the prior year. This increase is mainly due to the increase in HEERF emergency relief aid for students funding mentioned previously.



AUGUST 17, 2022

CONSENT AGENDA

- July 11, 2022, District Board Regular Meeting Minutes
- Current Bills
- Training Contracts

CONSENT AGENDA ITEM A.



BLACKHAWK Technical College

ANNUAL AND REGULAR DISTRICT BOARD MEETING WEDNESDAY, JULY 11, 2022 5:00 P.M.

COMBINED MINUTES

CALL TO ORDER – OATH OF OFFICE AND ELECTION OF OFFICERS

The Blackhawk Technical College Annual District Board meeting was held on Wednesday, July 11, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rob Hendrickson; and Kathy Sucus.

Board Members Absent: Suzann Holland.

Staff Present: Julie Barreau; Kathy Broske; Lisa Hurda; Tony Landowski; Liz Paulson; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: Laverne Hays.

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:00 p.m.

OATH OF OFFICE

Reappointed District Board members Barbara Barrington-Tillman and Rich Deprez signed their oaths of office.

CALL TO ORDER – OATH OF OFFICE AND ELECTION OF OFFICERS

- a. President Dr. Tracy Pierner temporarily chaired the District Board meeting and called for nominations for the office of Chairperson of the District Board for FY 2022-23. Mr. Deprez nominated Ms. Barrington-Tillman for the office of Chairperson of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Deprez and seconded by Mr. Hendrickson to close nominations for the office of Chairperson of the District Board for FY 2022-23 and to cast one unanimous ballot for Barbara Barrington-Tillman for the office of Chairperson of the District Board for FY 2022-23. **All in favor. Motion carried.**

- b. Chairperson Barrington-Tillman called for nominations for the office of Vice-Chairperson of the District Board for FY 2022-23. Mr. Deprez nominated Mr. Thornton for the office of Vice-Chairperson of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Deprez and seconded by Ms. Sucus to close nominations and to cast one unanimous ballot for Eric Thornton for the office of Vice-Chairperson of the District Board for FY 2022-23. **All in favor. Motion carried.**

- c. Chairperson Barrington-Tillman called for nominations for the office of Secretary of the District Board for FY 2022-23. Mr. Richard nominated Rich Deprez for the office of

Secretary of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Richard and seconded by Mr. Hendrickson to close nominations and to cast one unanimous ballot for Rich Deprez for the office of Secretary of the District Board for FY 2022-23. **All in favor. Motion carried.**

- d. Chairperson Barrington-Tillman called for nominations for the office of Treasurer of the District Board for FY 2022-23. Mr. Deprez nominated Rick Richard for the office of Treasurer of the District Board for FY 2022-23.

Following three calls for nominations, it was moved by Mr. Hendrickson and seconded by Ms. Sukus to close nominations and to cast one unanimous ballot for Rick Richard for the office of Treasurer of the District Board for FY 2022-23. **All in favor. Motion carried.**

CALL TO ORDER (REGULAR DISTRICT BOARD MEETING)

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, July 11, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; and Kathy Sukus (left at 5:14 p.m. and returned at 6:10 p.m.).

Board Members Absent: Suzann Holland.

Staff Present: Julie Barreau; Kathy Broske; Lisa Hurda; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: Laverne Hays and Eric Thornton.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:05 p.m. Chairperson Barrington-Tillman called for Public Comment. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Lisa Hurda, the Director of Advancement and Foundation, provided a summary of Philanthropic Gifts of \$5,000 and greater, which the BTC Foundation received from January 1, 2022, through June 30, 2022. Total cash and in-kind donations were \$409,737.97.
- B. Dr. Jon Tysse presented the Spring Success Report.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the June Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Dr. Tracy Pierner provided an update on the Public Safety & Transportation Complex (PSTC) Project. The public safety construction should be completed Wednesday morning. In addition, we will be breaking ground in November/December on the Education Building.
- D. There was no Finance Committee meeting scheduled in July. No report out or recommendation(s).

- E. There was no Personnel Committee meeting scheduled in July. No report out.
- F. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

ANNUAL MEETING BUSINESS

- A. It was moved by Mr. Hendrickson and seconded by Mr. Deprez to hold regular monthly meetings of the Board on the third Wednesday of each month at the Administrative Center of Blackhawk Technical College at 5:00 p.m. with the following exceptions: the September 21, 2022 meeting held at AMTC in Milton; the April 19, 2023 meeting held at Monroe Campus; and the Annual Organizational and Regular meeting will be held on July 10, 2023, at 5:00 p.m. at the Administrative Center of Blackhawk Technical College. **All in favor. Motion carried.**
- B. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to designate the *Janesville Gazette* as the official newspaper for the District for FY 2022-23 and FY 2023-24. **All in favor. Motion carried.**
- C. The Naming of Wisconsin Technical College District Boards Association Delegate and Community Representatives:
 - a. It was noted that the Blackhawk Technical College voting delegate to the Wisconsin Technical College District Boards Association for two (2) years would be postponed.

The following designations were made for the District Boards Association committees:

 - b. External Partnership committee Representatives: Rick Richard and Kathy Sukus.
 - c. Internal Best Practices Committee Representative: None.
 - d. Bylaws, Policies & Procedures Committee Representative: None.
 - e. Awards Committee Representative: Suzann Holland.
- D. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the attached Resolution designating the depositories in which District funds will be deposited and the individuals authorized to make transactions for FY 2022-23. **All in favor. Motion carried.**
- E. It was moved by Mr. Hendrickson and seconded by Mr. Richard to designate Attorney Sean Scullen of Quarles & Brady LLP, Milwaukee, for labor relations and general higher education legal issues, and Attorney David Moore of Nowlan Law LLP, Janesville, for local legal issues regarding general land issues and local disputes and contracts for FY 2022-23. **All in favor. Motion carried.**
- F. It was noted that no action would be needed on the designation of an auditor for the Blackhawk Technical College District. Accordingly, in March 2020, the District Board awarded a three-year audit contract to Wipfli of Eau Claire for the fiscal years ending 2020, 2021, and 2022, with two one-year optional renewals for fiscal years ending 2023 and 2024.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Hendrickson and seconded by Mr. Richard to approve the consent agenda, which included:

- A. June 15, 2022, Public Hearing and District Board Regular Meeting Minutes.
- B. Current Bills – The June bills include (Starting Check #00290422 and Ending Check #00290664):

Direct Deposit Expense Reimbursements	\$ 2,159,852.01
Payroll	\$ 912,266.17
Payroll Tax Wire Transfers	\$ 276,307.40
Other Wire Transfers	\$ 30,541.89
WRS Wire Transfers	\$ 193,800.07
P-card Disbursements	\$ 142,274.35
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 297,151.04
<i>Grand Total for the Month</i>	<i>\$ 4,012,192.93</i>

C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
360	2.04	\$50,323	\$23,001	\$54,931

D. Confirmation of Annual Contract issued to Annette Roter, Human Resources and Administrative Professional Instructor.

All in favor. Motion carried.

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Blackhawk Technical College District, Wisconsin.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Mr. Richard, and Ms. Sucus. **All in favor. Motion Carried.**

- B. The Three-year Facilities Plan was reviewed. The Plan is an annual requirement of the Wisconsin Technical College System (WTCS) Board. Projects include the acquisition/construction of the previously approved Public Safety Education Building, which is the fourth and final element of the Public Safety & Transportation Complex, which will commence this year; acquisition of an approximately 10-acre parcel of vacant land contiguous to the Central Campus' northwestern boundary; the Courtyard will be remodeled to serve better outdoor student activities, college events, and instruction; existing restrooms will be refreshed for improved accessibility and environment; part of the production food service kitchen will be combined with the former Blackhawk Room to create a second modern culinary kitchen; the 1300 Wing will be remodeled to support the Health Science Division Office and other administrative offices and the new Blackhawk Room, and the 2300 Wing will be remodeled to serve as the Center for Science Excellence for an associate of science and general education instructional needs.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the Three-Year Facilities Plan for July 1, 2022, through June 30, 2025, and submit the document to the WTCS Board. **All in favor. Motion carried.**

- C. The Instructional leadership requests the minor remodel of the Industrial Maintenance [Electro-Mechanical] Training Lab at the AMTC to support teaching and learning better.

It was moved by Mr. Hendrickson and seconded by Mr. Deprez to approve the AMTC Minor Remodel and Award Contract for Improvements to the lowest bidder, JP Cullen, for a contract total of \$89,078.00. **All in favor. Motion carried.**

- D. Administration desires to commence the construction work this summer so that this work can be

completed before winter weather. Therefore, administration is requesting the district board consider two (2) options for awarding a construction contract for the courtyard improvement project.

The District Board Members agreed to hold a Special District Board meeting between July 19 - 22, 2022, to award the contract. Ms. Barreau will reach out to District Board Members for an agreed-upon date and time and schedule the Special District Board meeting.

- E. K Schmitt reviewed the Respiratory Therapy (AAS) New Program Proposal with the District Board Members. The Respiratory Therapy program prepares graduates with demonstrated competence in the cognitive, psychomotor, and affective learning domains of respiratory care practice as performed by registered respiratory therapists (RRTs).

It was moved by Mr. Hendrickson and seconded by K. Sukus to approve the Concept Review for Respiratory Therapy. **All in favor. Motion carried.**

NEW BUSINESS

Chairperson Barrington-Tillman called for New Business.

- A. District Board Professional Development. There were none.
- B. Policies and Procedures. There were none.
- C. Budgetary. There were none.

OTHER BUSINESS

Chairperson Barrington-Tillman called for Other Business.

- A. WTCS Consortium Update.
 - a. District Board Association (DBA)
 - No update.
 - b. Insurance Trust (WTC)
 - No update.
 - c. Marketing Consortium
 - No update.
 - d. Purchasing Consortium
 - No update.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

CLOSED SESSION

It was moved by Mr. Hendrickson and seconded by Mr. Deprez to adjourn to a closed session pursuant to Wis. Stats. 19.85 (1) (c) for the purpose of conducting the annual review of the President.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Henderson, Mr. Richard, and Ms. Sukus. **All in favor. Motion carried.**

All staff was excused from the closed session. Dr. Tracy Pierner was asked to join the closed session, and after a discussion, Dr. Tracy Pierner was dismissed from the closed session.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to adjourn the closed session at 8:10 p.m.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Henderson, Mr. Richard, and Ms. Sukus. **All in favor. Motion carried.**

Chairperson Barrington-Tillman called the meeting to order in open session at 8:11 p.m.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve Dr. Tracy Pierner's Amended Contract FY 2022-23 with an annual salary increase of 3% and a contract through June 30, 2025. **All in favor. Motion carried.**

ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to adjourn the meeting at 8:14 p.m. **All in Favor. Motion carried.**

Richard Deprez

Secretary

CONSENT AGENDA ITEM B.

Blackhawk Technical College

BILL LIST SUMMARY Period Ending July, 2022

Starting Check Number	00290665		
Ending Check Number	00290872	Plus Direct Deposits	
PAYROLL TAXES			
Federal	325,072.43		
State	<u>55,039.05</u>		
			380,111.48
PAYROLL BENEFIT DEDUCTIONS & FRINGE PAYMENTS			
Retirement	-		
Health and Dental Insurance	22,942.17		
Miscellaneous	<u>13,078.17</u>		
			36,020.34
STUDENT RELATED PAYMENTS			
			21,897.96
CURRENT NON CAPITAL EXPENSES			
			686,762.87
CAPITAL			
			1,202,880.00
DEBT			
			<u>475.00</u>
TOTAL BILL LISTING AND PAYROLL TAXES			2,328,147.65
PAYROLL-NET			<u>896,157.35</u>
SUB TOTAL BILL LISTING AND PAYROLL			3,224,305.00
PLUS OTHER WIRE TRANSFERS			
			47,240.29
PLUS WRS WIRE TRANSFERS			
			160,285.64
P-CARD DISBURSEMENTS			
			36,545.44
WIRE FOR LAND PURCHASE			
			-
PLUS BOND PAYMENT			
			-
HEALTH INSURANCE WIRES			
			<u>299,086.10</u>
GRAND TOTAL FOR THE MONTH			<u><u>3,767,462.47</u></u>

CONSENT AGENDA ITEM C.

CONTRACT TRAINING REPORT AUGUST 2022

The following training contracts have been negotiated since the last District Board Regular

Customized Instruction Contract Detail						
Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formul	LAB Cost Formula	Actual Contract Amount
2023-1020	SWWDB	10	0.33	\$9,433	\$7,231	\$9,433
	<i>Leadership</i>					
2023-1031	Orchid	16	0.05	\$1,595	\$962	\$1,595
	<i>Leadership</i>					
2023-1032	LeMans	100	0.33	\$5,572	\$2,980	\$5,572
	<i>Beginning Excel</i>					
2023-1033	LeMans	103	0.35	\$5,750	\$2,980	\$5,750
	<i>Intermediate Excel</i>					
2023-1034	LeMans	41	0.14	\$2,292	\$1,192	\$2,292
	<i>Advanced Excel</i>					
2023-1037	ITW	10	0.03	\$1,324	\$763	\$1,324
	<i>Leadership</i>					
2023-1040	Stateline Boys/Girls C	14	0.35	\$4,833	\$4,290	\$4,833
	<i>OSHA 30</i>					
		294	1.58	\$ 30,799	\$ 20,398	\$30,799
Technical Assistance Contract Detail						
Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formul	LAB Cost Formula	Actual Contract Amount
2023-1023	Beloit Heath	40	NA	\$900	\$221	\$900
	<i>Manikin usage</i>					
2023-1035	Monroe Chamber	24	NA	\$499	\$185	\$499
	<i>Social Media</i>					
2023-1036	Stateline CDL Testing	NA	NA	\$3,600	\$3,569	\$3,600
	<i>CDL Assessments</i>					
		64	0	\$ 4,999	\$ 3,975	\$4,999.00
High School Customized Instruction Contract Detail						
		0	0	\$0	\$0	\$0

WAT Grant Customized Instruction Contract Detail						
Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formul	LAB Cost Formula	Actual Contract Amount
2023-1038	IPM Foods	10	0.03	\$550	\$329	\$550
	<i>Leadership</i>					
2023-1039	IPM Foods	10	0.18	\$2,665	\$2,302	\$2,665
	<i>Leadership</i>					
2023-1044	KANDU	20	0.13	\$2,071	\$1,324	\$2,071
	CPR/AED/First Aid					
		40	0.34	\$ 5,286	\$ 3,955	\$5,286.00
Combined Contract Totals						
		# Served	Est. FTEs	BTC Cost Formul	LAB Cost Formula	Actual Contract Amount
		334	1.92	\$41,084	\$24,353	\$41,084
High School At Risk Detail						
Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formul	LAB Cost Formula	Actual Contract Amount
		0	0	\$0	\$0	\$0
Transcribed Credit Contract Detail						
Contract #	Business/Industry	# Served	Est. FTEs	BTC Cost Formul	LAB Cost Formula	Actual Contract Amount
		0	0	\$0	0	\$0
	All Contracts	398	1.92	\$41,084	\$24,353	\$41,084

Contract Training Approved By The District Board

	FY 2018-19		FY 2019-20		FY 2020-21		FY 2021-22		FY 2022-23		
	Month	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$	Month's \$	YTD \$
1st Quarter	July	\$15,141	\$15,141	\$306,616	\$306,616	\$0	\$0	\$34,748	\$34,748	\$54,931	\$54,931
	August	\$265,212	\$280,353	\$93,966	\$400,582	\$16,389	\$16,389	\$79,603	\$114,351	\$41,084	\$96,015
	September	\$110,603	\$390,956	\$51,844	\$452,426	\$17,532	\$33,921	\$63,394	\$177,745		
2nd Quarter	October	\$36,363	\$427,319	\$18,826	\$471,252	\$29,073	\$62,994	\$22,313	\$200,058		
	November	\$48,817	\$476,136	\$75,772	\$547,024	\$59,156	\$122,150	\$52,930	\$252,988		
	December	\$67,999	\$544,135	\$54,312	\$601,336	\$18,026	\$140,176	\$54,656	\$307,644		
3rd Quarter	January	\$101,678	\$645,813	\$50,873	\$652,209	\$30,791	\$170,967	\$12,501	\$320,145		
	February	\$56,091	\$701,904	\$103,533	\$755,742	\$31,829	\$202,796	\$48,571	\$368,716		
	March	\$47,919	\$749,823	\$75,337	\$831,079	\$48,171	\$250,967	\$60,958	\$429,674		
4th Quarter	April	\$118,534	\$868,357	\$2,663	\$833,742	\$26,869	\$277,836	\$26,321	\$455,995		
	May	\$1,105,126	\$1,973,483	\$2,464,616	\$3,298,358	\$1,675,805	\$1,953,641	\$1,637,142	\$2,093,137		
	June	\$70,739	\$2,044,222	\$70,739	\$3,369,097	\$27,698	\$1,981,339	\$29,771	\$2,122,908		
YTD TOTAL \$		\$2,044,222		\$3,369,097		\$1,981,339		\$2,122,908		\$96,015	

Historical Reference

FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23
WAT Grants: \$273,707	WAT Grants: \$123,702	WAT Grants: \$145,703	Customized Instruction: \$234,389	Customized Instruction: \$62,095
Transcribed Credit w/HS: \$1,401,292	Transcribed Credit w/HS: \$2,464,616*	Transcribed Credit w/HS: \$1,652,700	Technical Assistance: \$221,718	Technical Assistance: \$24,026
HSED w/HS: \$23,572	HSED w/HS: \$15,082	HSED w/HS: \$13,788	High School Customized Instruction: \$62,817	High School Customized Instruction: \$0
			WAT Grants: \$39,864	WAT Grants: \$5,286
			High School At Risk: \$8,752	High School At Risk: \$4,608
			Transcribed Credit: \$1,637,142	Transcribed Credit: \$0

* The Transcribed Credit dollar total has been updated to reflect \$2,464,616 due to it inadvertently being left out.



AUGUST 17, 2022

ACTION ITEMS

- Resolution Awarding the Sale of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Blackhawk Technical College District, Wisconsin
- Award of Contract for Firing Range Equipment

ACTION ITEMS ITEM A.

RESOLUTION AWARDING THE SALE OF \$3,800,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2022B

WHEREAS, on July 11, 2022, the District Board of the Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the "District") adopted a resolution entitled "Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Blackhawk Technical College District, Wisconsin" (the "Authorizing Resolution") which authorized the issuance of General Obligation Promissory Notes, Series 2022B (the "Notes") in the amount of \$850,000 for the public purpose of financing building remodeling and improvement projects; and in the amount of \$2,950,000 for the public purpose of financing the acquisition of movable equipment (collectively, the "Project");

WHEREAS, the District caused Notices to Electors to be published in the Beloit Daily News on July 20, 2022 giving notice of adoption of the Authorizing Resolution, identifying where and when the Authorizing Resolution could be inspected, and advising electors of their right to petition for a referendum on the question of the issuance of the Notes;

WHEREAS, no petition for referendum has been filed with the District and the time to file such a petition expires on August 19, 2022;

WHEREAS, the District has directed Robert W. Baird & Co. Incorporated ("Baird") to take the steps necessary to sell the Notes;

WHEREAS, Baird, in consultation with the officials of the District, prepared an Official Notice of Sale (a copy of which is attached hereto as Exhibit A and incorporated herein by this reference) setting forth the details of and the bid requirements for the Notes and indicating that the Notes would be offered for public sale on August 17, 2022;

WHEREAS, the Secretary (in consultation with Baird) caused notice of the sale of the Notes to be published and/or announced and caused the Official Notice of Sale to be distributed to potential bidders offering the Notes for public sale;

WHEREAS, the District has duly received bids for the Notes as described on the Bid Tabulation attached hereto as Exhibit B and incorporated herein by this reference (the "Bid Tabulation"); and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by the financial institution listed first on the Bid Tabulation fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the District. Baird has recommended that the District accept the Proposal. A copy of said Proposal submitted by such institution (the "Purchaser") is attached hereto as Exhibit C and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the District Board of the District that:

Section 1. Ratification of the Official Notice of Sale and Offering Materials. The District Board hereby ratifies and approves the details of the Notes set forth in Exhibit A attached hereto as and for the details of the Notes. The Official Notice of Sale and any other offering materials prepared and circulated by Baird are hereby ratified and approved in all respects. All actions taken by officers of the District and Baird in connection with the preparation and distribution of the Official Notice of Sale, and any other offering materials are hereby ratified and approved in all respects.

Section 1A. Award of the Notes. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the principal sum of THREE MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$3,800,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal of the Purchaser offering to purchase the Notes for the sum set forth on the Proposal, plus accrued interest to the date of delivery, is hereby accepted (subject to the condition that no valid petition for referendum is filed by August 19, 2022 with respect to the Notes). The Chairperson and Secretary or other appropriate officers of the District are authorized and directed to execute an acceptance of the Proposal on behalf of the District. The good faith deposit of the Purchaser shall be applied in accordance with the Official Notice of Sale, and any good faith deposits submitted by unsuccessful bidders shall be promptly returned. The Notes shall bear interest at the rates set forth on the Proposal.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2022B"; shall be issued in the aggregate principal amount of \$3,800,000; shall be dated September 7, 2022; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall bear interest at the rates per annum and mature on April 1 of each year, in the years and principal amounts as set forth on the Pricing Summary attached hereto as Exhibit D-1 and incorporated herein by this reference. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2023. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit D-2 and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Notes maturing on April 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit E and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the District are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the District a direct annual irrepealable tax in the years 2022 through 2031 for the payments due in the years 2023 through 2032 in the amounts set forth on the Schedule.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the District shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the District and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the District for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the District then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the District, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the District may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes, Series 2022B, dated September 7, 2022" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the District at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the District above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and

interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the District, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the District, unless the District Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the District and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the District, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The District represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The District further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The District further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any

use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Secretary or other officer of the District charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the District certifying that the District can and covenanting that it will comply with the provisions of the Code and Regulations.

(b) The District also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the District will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the District by the manual or facsimile signatures of the Chairperson and Secretary, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the District of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the District has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The District hereby authorizes the officers and agents of the District to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 11. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the District Secretary or the District Treasurer (the "Fiscal Agent").

Section 12. Persons Treated as Owners; Transfer of Notes. The District shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Chairperson and Secretary shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The District shall cooperate in any such transfer, and the Chairperson and Secretary are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 13. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the District at the close of business on the Record Date.

Section 14. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the District agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Secretary or other authorized representative of the District is authorized and directed to execute and deliver to DTC on behalf of the District to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the District office.

Section 15. Official Statement. The District Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by officers of the District in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate District official shall certify the Preliminary Official Statement and any addenda or final Official Statement. The Secretary shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 16. Undertaking to Provide Continuing Disclosure. The District hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the District to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the Chairperson and Secretary, or other officer of the District charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the District's Undertaking.

Section 17. Record Book. The Secretary shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 18. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the District are authorized to take all actions necessary to obtain such municipal bond insurance. The Chairperson and Secretary are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the Chairperson and Secretary including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 19. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the District Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded August 17, 2022.

Barbara J. Barrington-Tillman
Chairperson

ATTEST:

Rich Deprez
Secretary

(SEAL)

EXHIBIT A

Official Notice of Sale

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT B

Bid Tabulation

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT C

Winning Bid

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-1

Pricing Summary

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT D-2

Debt Service Schedule and Irrepealable Tax Levies

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

DRAFT

EXHIBIT E

(Form of Note)

REGISTERED UNITED STATES OF AMERICA DOLLARS
STATE OF WISCONSIN
ROCK AND GREEN COUNTIES
NO. R-___ BLACKHAWK TECHNICAL COLLEGE DISTRICT \$_____
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2022B

MATURITY DATE: ORIGINAL DATE OF ISSUE: INTEREST RATE: CUSIP:
April 1, _____ September 7, 2022 _____% _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Blackhawk Technical College District, Rock and Green Counties, Wisconsin (the "District"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on April 1 and October 1 of each year commencing on April 1, 2023 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Secretary or District Treasurer (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the District are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$3,800,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the District pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for the public purposes of financing building remodeling and improvement projects (\$850,000); and the acquisition of movable equipment (\$2,950,000), as authorized by resolutions adopted on July 11, 2022 and August 17, 2022. Said resolutions are recorded in the official minutes of the District Board for said dates.

The Notes maturing on April 1, 2030 and thereafter are subject to redemption prior to maturity, at the option of the District, on April 1, 2029 or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the District, and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the District, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note is transferable only upon the books of the District kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the District appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the District for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Fiscal Agent and District may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Blackhawk Technical College District, Rock and Green Counties, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified Chairperson and Secretary; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

BLACKHAWK TECHNICAL COLLEGE
DISTRICT
ROCK AND GREEN COUNTIES, WISCONSIN

By: _____
Barbara J. Barrington-Tillman
Chairperson

(SEAL)

By: _____
Rich Deprez
Secretary

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

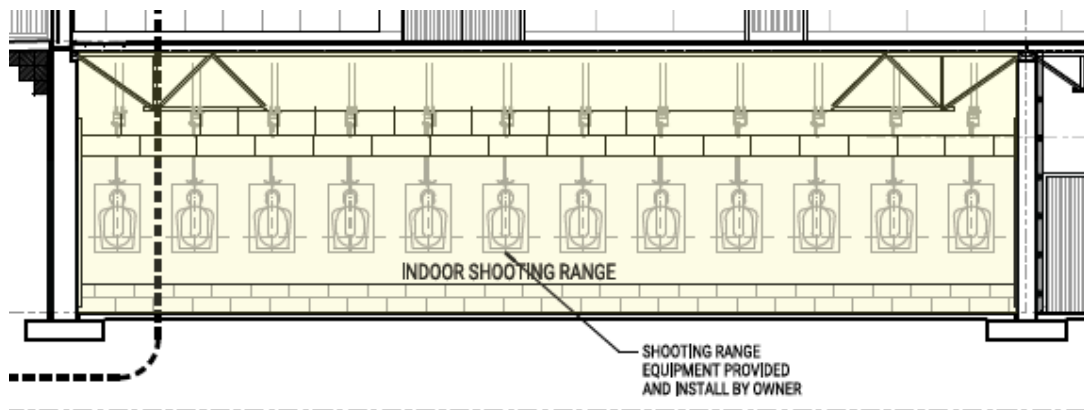
NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)

ACTION ITEMS ITEM B.

Contract for Public Safety Shooting Range Equipment

The Public Safety Education Building design provides space in the lower level for a twelve (12) lane shooting range. The range equipment is an owner provided solution. The FY23 capital budget includes \$1,230,000 for the shooting range equipment.



The range equipment specifications were released for bid on July 5th. In addition to publishing on Demand Star (government bid/procurement system), four firms were directly solicited for participation in this bid opportunity. The bid process allows potential bidders to submit questions for clarification which are addressed in addendums released to all potential bidders prior to the bid due date. Bids were due on August 4th and two sealed bids were received:

Inversis Training Solutions, Suwanee, GA	\$1,290,914.27
Action Target, Provo, UT	\$1,195,995.00

The recommendation for award of contract is to the lowest responsive bid (i.e. a timely submitted bid that meets all specifications). The low bid is currently being reviewed in detail for compliance with bid specifications which will be completed prior to the District Board meeting.

Administration is seeking District Board approval for award of contract to the lowest responsive bidder which is currently Action Target. Administration will be present to answer any questions.

BLACKHAWK TECHNICAL COLLEGE

**6004 S COUNTY ROAD G
JANESVILLE WI 53546-9458
WWW.BLACKHAWK.EDU**

Blackhawk Technical College is an Equal Opportunity and Affirmative Action Educator and Employer