

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, APRIL 17, 2024
5:00 P.M.**

MINUTES

ATTENDANCE

The Blackhawk Technical College District Board regular meeting was held on Wednesday, April 17, 2024, at the Central Campus, 6004 S County Road G, Janesville, in Room 2603.

Board Members Present: Rachel Andres; Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Mark Holzman; and Suzann Holland.

Board Members Absent: Rob Hendrickson, Dave Marshick, and Kathy Sukus, Treasurer.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Jim Nemeth; Liz Paulsen; Dr. Tracy Pierner; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representatives: None.

Guests: None.

CALL TO ORDER

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:13 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Rebecca Barnett, could not attend the District Board meeting due to attending the Ambassador Banquet in the Wisconsin Dells.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the March Financial Statement and Quarterly Report with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Personnel Committee met before the April District Board meeting.
- D. The Finance Committee met before the April District Board meeting.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. Mr. Deprez moved, and Mr. Thonnton seconded the motion to approve the consent agenda, which includes the following. **Ayes: 6; Opposed: 0. The motion carried.**

- A. Draft March 20, 2024, District Board Regular Meeting Minutes.
- B. Current Bills – The March bills include (Starting Check: #00300908 and Ending Check: #00301187):

Direct Deposit Expense Reimbursements	\$ 2,501,230.12
Payroll	\$ 1,085,915.23
Payroll Tax Wire Transfers	\$ 407,737.35
Other Wire Transfers	\$ 72,261.32
WRS Wire Transfers	\$ 178,235.49
P-Card Disbursements	\$ 174,363.72
Bond Payment	\$ 8,833,529.52
Health Insurance Wire Transfer	\$ 344,819.94
<i>Grand Total for the Month</i>	<i>\$13,598,092.69</i>

C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
20	0.22	\$13,598	\$12,594	\$13,598

D. Grant Awards for April 2024.

E. Issue Annual Contracts to Faculty.

F. Annual Contract issued to Anthony Haffelder, Electric Power Distribution Instructor – August 12, 2024.

G. Annual Contract issued to Kayce Visger, LTE Physical Therapist Assistant Instructor – August 12, 2024.

POLICY REVIEW

A. Jim Nemeth reviewed Policy D-300 – Fiscal Management with the District Board members.

It was moved by Mr. Thornton and seconded by Ms. Andres to approve Policy D-300 – Fiscal Management. **Ayes: 6; Opposed: 0. Motion carried.**

B. Jim Nemeth reviewed Policy D-310 – Tax Incremental Finance Districts with the District Board members.

It was moved by Ms. Andres and seconded by Mr. Deprez to approve Policy D-310 – Tax Incremental Finance Districts. **Ayes: 6; Opposed: 0. Motion carried.**

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

A. The College plans to expand its existing Dental Suite. The planned renovation would remodel a classroom to add five (5) operatories to the Dental Suite. In addition, the sterile processing area would be expanded to increase sterilization capacity to meet the needs of the Dental Hygienist Program. Lastly, to improve patient access to the Dental Suite, an existing fire road onto the back of campus would be replaced with a 2-lane drive to the rear of the building with parking along the side of the drive. A vestibule would be constructed to enter the building adjacent to an existing stairwell leading to the Dental Suite. The remodel of the Dental Suite is included in the College’s Updated Three-Year Facilities Master plan. The project will be funded through a debt issue of \$1,500,000 and \$250,000 in capital reserves.

The College is also applying for a State of Wisconsin grant of \$1,430,000. If awarded, the project will be funded with the grant and capital reserve funds. The College was initially eligible for \$1,430,000 in funding; however, in March, WTCS allocated additional funds, increasing the grant to \$1,694,545 with a 20% required match from the College. In March, the Delta Dental Foundation committed to providing a grant to cover 50% of the College’s required match or \$211,818. If the College is awarded these grants, the project will be funded through the two (2) grants and annual capital funds. Administration recommends that the District Board approve the following resolution to remodel the Dental Suite.

It was moved by Mr. Thornton and seconded by Ms. Andres to approve the Adoption of the Resolution to Approve the Remodeling of the Dental Suite Upon Wisconsin Technical College System Board (WTCSB) Approval and to Request WTCSB Approval of the Project—**Ayes: 6; Opposed: 0. Motion Carried.**

- B. The College is proposing a renovation project targeting a section of its 2300 wing, intending to enhance educational facilities for its biology course offerings and expand environmental science course offerings. The Biology and Environmental Science Lab's remodel is included in the College's Three-Year Facilities Master plan. The project will be funded through a debt issue of \$1,500,000. Administration recommends that the District Board approve the following resolution to remodel the Biology and Environmental Science Labs.

It was moved by Mr. Deprez and seconded by Mr. Thornton to approve the Adoption of the Resolution to Approve the Remodeling of the Biology and Environmental Science Labs Upon Wisconsin Technical College System Board (WTCSB) Approval and to Request WTCSB Approval of the Project—**Ayes: 6; Opposed: 0. Motion Carried.**

- C. The College is proposing a renovation project targeting a section of its 2300 wing to enhance educational facilities for Chemistry, Physics, and Anatomy course offerings. The remodeling of the Chemistry, Physics, and Anatomy Labs is included in the College's Three-Year Facilities Master plan. The project will be funded through a debt issue of \$1,500,000 and \$350,000 capital reserves. Administration recommends that the District Board approve the following resolution to remodel the Chemistry, Physics, and Anatomy Labs.

It was moved by Ms. Andres and seconded by Mr. Thornton to approve the Adoption of the Resolution to Approve the Remodeling of the Chemistry, Physics, and Anatomy Labs Upon Wisconsin Technical College System Board (WTCSB) Approval and to Request WTCSB Approval of the Project—**Ayes: 6; Opposed: 0. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

- A. No Action Items.

WTCS CONSORTIUM UPDATES


Chairperson Barrington Tillman updated the District Board Association (DBA). The DBA's Budget is down by 6.2%. The College's annual fee will not increase; it will stay the same. The same officers from last year were reelected.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Ms. Andres and seconded by Mr. Deprez to adjourn the meeting at 6:11 p.m.—**Ayes: 6; Opposed: 0. Motion carried.**

Richard Deprez

 Secretary