



**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, NOVEMBER 17, 2021
5:00 P.M.**

REVISED MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, November 17, 2021, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard (left at 6:00 p.m.), Treasurer; Laverne Hays; Rob Hendrickson; Suzann Holland; Steve Pophal; and Kathy Sukus.

Board Members Absent: None.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; and Dr. Karen Schmitt.

Student Representative: Hope Hopper.

Guests: None.

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Thornton called for Public Comment. There were no comments.

DISTRICT BOARD PROFESSIONAL DEVELOPMENT AND SPECIAL REPORTS

- A. The Student Representative to the District Board, Hope Hooper, provided a report on student activities.

INFORMATION/DISCUSSION

Chairperson Thornton called for Information/Discussion items.

- A. The October Financial Statement was reviewed.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Public Safety & Transportation Center (PSTC) Project Update.

The Fire Tower is complete, and a burn learning activity has already occurred. CTS update: garage doors have been delayed. The entrance has been sealed with plywood and plastic. The garage doors are to arrive by the middle or end of December. The motorcycle track is done, including the painting; the State will come and certify it. The EVOK pad is complete. The truck driving area is finished.

- D. WTCS Consortium Update. The Insurance Trust meeting is scheduled for January 28, 2022. In addition, last week, there was a Marketing Consortium Strategic Planning meeting.

CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. It was moved by Mr. Pophal and seconded by Mr. Deprez to approve the consent agenda, which included:

- A. October 20, 2021, District Board Regular Meeting Minutes.
- B. Current Bills – The October bills include (Starting Check #00284080 and Ending Check #00285096):

Direct Deposit Expense Reimbursements	\$2,261,385.40
Payroll	\$1,064,502.18
Payroll Tax Wire Transfers	\$409,795.77
Other Wire Transfers	\$54,367.81
WRS Wire Transfers	\$161,162.25
P-card Disbursements	\$166,411.70
Bond Payment	\$0.00
Health Insurance Wire Transfer	\$304,994.92
<i>Grand Total for the Month</i>	<i>\$4,422,620.03</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
145	0.63	\$52,930	\$39,765	\$52,930

All in favor. Motion carried.

ACTION ITEMS

Chairperson Thornton called for Action Items:

- A. It was moved by Mr. Richard and seconded by Mr. Hays to approve the award of contract for Central Campus air handling unit replacement to the Helm Group for \$459,665, which is funded by the College's Higher Education Emergency Relief Fund grant award; and to approve the award of contract for Monroe Campus HVAC system replacement and Bipolar Ionization System Installation in all College HVAC systems to Gilbank Construction the amount of \$1,493,000 pending U.S. Department of Education written approval of this expenditure to be funded by the College's Higher Education Emergency Relief Fund grant award. **All in favor. Motion carried.**
- B. It was moved by Mr. Pophal and seconded by Mr. Deprez to submit the nomination of Stephanie Hanson for the District Board Association's 2021-22 Distinguished Alumni Award. **All in favor. Motion carried.**
- C. It was moved by Ms. Barrington-Tillman and seconded by Mr. Pophal to approve the Water Connection Fee Proposal and to allow Dr. Tracy Pierner latitude of charging a minimum of an \$8,000 Water Connection Fee up to a maximum of \$11,000. **All in favor. Motion Carried.**

COMMITTEES

Chairperson Thornton called for Committee Reports.

FINANCE

Finance Committee Meeting –Meeting Scheduled November 17, 2021. The Finance Committee met before the regular District Board meeting. The Committee presented its recommendations to the three (3) Actions Items requested. In addition, information on the Fiscal Year 2022-23 Budget Assumptions and Calendar was reviewed.

- A. The auditors presented the Fiscal Year 2020-21 audit report. The Committee submitted its recommendation to the District Board. Upon acceptance by the District Board, the report will be

finalized and forwarded to the Wisconsin Technical College System Office by the December 31, 2021 deadline.

It was moved by Mr. Deprez and seconded by Mr. Hays to approve the Fiscal Year 2020-21 Audit Report as amended by Wipfli, LLC Eau Claire and forward the report to the Wisconsin Technical College System Office no later than December 31, 2021. **All in favor. Motion carried.**

- B. Modification to the Fiscal Year 2020-21 was reviewed. The Committee presented its recommendation to the District Board.

It was moved by Ms. Sukus and seconded by Ms. Holland to approve the Modifications to the Fiscal Year 2020-21 Budget. **All in favor. Motion carried.**

- C. Modification to the Fiscal Year 2021-22 was reviewed. The Committee presented its recommendation to the District Board.

It was moved by Mr. Deprez and seconded by Mr. Hays to approve the Modifications to the Fiscal Year 2021-22 Budget. **All in favor. Motion carried.**

PERSONNEL

- A. Personnel Committee Meeting – No November Meeting Scheduled.

NEW BUSINESS

Chairperson Thornton called for New Business. There was none.

OTHER BUSINESS

Chairperson Thornton called for Other Business:


- A. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed. In addition, the new Marketing and Communication Executive Director, Liz Paulsen, was introduced.
- B. A brief report was provided on ACCT Leadership Congress, held on October 23, 2020.
- C. A brief report was provided on District Board Association Virtual Fall Meeting, held on October 23, 2021.
- D. A reminder was provided regarding the virtual District Board Association Winter Meeting, held on January 27-29, 2022.

FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda Items: District Board Budget.

ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to adjourn the meeting at 6:37 p.m. **All in Favor. Motion carried.**

Richard Deprez

Secretary