



REGULAR DISTRICT BOARD MEETING
WEDNESDAY, JUNE 21, 2023
4:30 P.M./5:00 P.M.

MINUTES

CALL TO ORDER (PUBLIC HEARING)

The Blackhawk Technical College District Board Public Hearing on the FY 2023-24 Budget was held on Wednesday, June 21, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rachel Andres; Rob Hendrickson; Suzann Holland; and Mark Holzman.

Board Members Absent: Kathy Sukus.

Staff Present: Julie Barreau; Kathy Broske; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: Betty Bruski Mallek, John Mehan, and Jordan Masnica.

Chairperson Barrington-Tillman opened the Public Hearing on the FY 2023-24 Budget at 5:00 p.m.

The proposed Budget for FY 2023-24 was presented by Renea Ranguette, Vice President for Finance & College Operations.

Key assumptions utilized during the budget development process were reviewed.

- Enrollment is flat, and Tuition Rate is up 1.9%
- Property values are up 2.0%
- Levy is up 0.6% NNC and Debt Service
- State aid is flat
- State & Federal grants are down 64%, and 49% respectively
- Personnel is down 1.1%
- Non-Personnel is down 14.7%
- Capital: Three (3) Borrowings
- Annual \$3.8M, Two (2) Remodels at \$1.5 Million each

The District Board will be asked to adopt the proposed budget during the regular meeting.

The meeting was adjourned at 5:17 p.m.

CALL TO ORDER

The Blackhawk Technical College District Board regular meeting was held on Wednesday, June 21, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rachel Andres; Rob Hendrickson; Suzann Holland; and Mark Holzman.

Board Members Absent: Kathy Sucus.

Staff Present: Julie Barreau; Kathy Broske; Joe Ipsen; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: Betty Bruski Mallek, John Mehan, and Jordan Masnica.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:17 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Chairperson Barrington-Tillman recognized Joe Ipsen and Renea Ranguette for their years of service at the College.
- B. District Board Association President Betty Bruski Mallek provided information regarding the District Board Association and the importance of participating as District Board members.
- C. Dr. Jon Tysse provided a presentation on the Spring Success and Summer Enrollment report.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the May Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in June: no report or recommendations.
- D. The Personnel Committee met before the June District Board Meeting. Rich Deprez, Chairperson, provided a brief overview of the meeting to the District Board members.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Richard and seconded by Ms. Andres to approve the consent agenda, which includes the following:

- A. Draft May 17, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The May bills include (Starting Check: #00297450 and Ending Check: #00297701):

Direct Deposit Expense Reimbursements	\$ 1,781,466.80
Payroll	\$ 1,088,390.03
Payroll Tax Wire Transfers	\$ 643,763.40
Other Wire Transfers	\$ 83,343.68
WRS Wire Transfers	\$ 176,950.53

P-card Disbursements	\$ 222,934.44
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 315,886.32
<i>Grand Total for the Month</i>	<i>\$ 4,312,735.20</i>

C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
3527	298.2	\$1,451,081	\$57,476	\$1,451,081

- A. Confirmation of Instructional Employment Contract issued to Abby Mindham, Social Science Instructor.
- B. Confirmation of Instructional Employment Contract issued to Al Hulick, Business Management Instructor.

All in favor. Motion carried.

POLICY REVIEW

- A. Dr. Tracy Pierner reviewed Policy B-600 – Collective Bargaining with the District Board members.
It was moved by Ms. Andres and seconded by Mr. Richard to approve the reviewed Policy B-600 – Collective Bargaining. **All in favor. Motion carried.**
- B. Dr. Tracy Pierner reviewed Policy B-900 – District Board Self-Evaluation with the District Board members.
It was moved by Mr. Thornton and seconded by Mr. Holzman to approve the reviewed Policy B-900 – District Board Self-Evaluation. **All in favor. Motion carried.**

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. It was moved by Mr. Deprez and seconded by Mr. Thornton to approve the Adoption of the Resolution to Create District Reserves and Establish Reserves of Fund Balances. **All in favor. Motion Carried.**
- B. It was moved by Mr. Holzman and seconded by Ms. Andres to approve the Adoption of the Fiscal Year 23-24 Budget for the Blackhawk Technical College District. **All in favor. Motion Carried.**
- C. John Mehan and Jordan Masnica of Robert W. Baird reviewed the results from competitive bids received from the sale of \$1,500,000 General Obligation Promissory Notes, Series 2023B.
It was moved by Mr. Thornton and seconded by Mr. Deprez to approve the Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023B of Blackhawk Technical College District, Wisconsin, for the 1300 Wing Remodel to BOK Financial Securities, Inc. at an interest rate of 3.2876%.
The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**
- D. It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the award of the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2023C of Blackhawk Technical College District, Wisconsin – Annual Capital.
The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, and Mr.

Thornton. **All in favor. Motion Carried.**

- E. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the Three-Year Facilities Plan. **All in favor. Motion Carried.**
- F. It was moved by Ms. Andres and seconded by Mr. Holzman to approve the Central Campus Manufacturing Facility Construction Contingent Upon Wisconsin Technical College System Board (WTCSB) Approval and to Request WTCSB Approval of Construction. **All in favor. Motion Carried.**
- G. It was moved by Mr. Thornton and seconded by Mr. Deprez to approve the Prent Lab Space Naming Opportunity. Ms. Andres abstains. **All in favor. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

The Personnel Committee met before the District Board meeting and presented its recommendation.

- A. It was moved by Mr. Thornton and seconded by Mr. Deprez to approve the Red-Circled Faculty Lump Sum Payments for the Fiscal Year 2023-24. **All in favor. Motion Carried.**
- B. It was moved by Ms. Andres and seconded by Mr. Holzman to approve the Faculty Salaries for the Fiscal Year 2023-24. **All in favor. Motion Carried.**
- C. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the Non-Exempt Administrative Staff Hourly Wages for the Fiscal Year 2023-24. **All in favor. Motion Carried.**
- D. It was moved by Ms. Andres and seconded by Mr. Thornton to approve the Exempt Administrative Staff Salaries for the Fiscal Year 2023-24. **All in favor. Motion Carried.**
- E. It was moved by Mr. Richard and seconded by Mr. Deprez to approve the Part-Time Wages for the Fiscal Year 2023-24. **All in favor. Motion Carried.**
- F. It was moved by Ms. Andres and seconded by Mr. Hendrickson to approve an additional increase for certain full-time faculty, hourly administrative employees, and salaried administrative employees in the fiscal year 2023-24. **All in favor. Motion Carried.**

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC) – A meeting will be held on June 21, 2023.
- B. Marketing Consortium – No update.
- C. Purchasing Consortium – No update.
- D. Districts Mutual Insurance (DMI) – No update.
- E. District Boards Association (DBA) – No update.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

CLOSED SESSION

It was moved by Mr. Thornton and seconded by Mr. Richard to adjourn to a closed session pursuant to Wis. Stats. 19.85 (1) (c) for the purpose of conducting the annual review of the President.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**

All staff was excused from the closed session. Dr. Tracy Pierner was asked to join the closed session,

and after a discussion, Dr. Tracy Pierner was dismissed from the closed session.

It was moved by Mr. Thornton and seconded by Mr. Deprez to adjourn the closed session at 8:05 p.m.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**

Chairperson Barrington-Tillman called the meeting to order in open session at 8:09 p.m.

It was moved by Mr. Thornton and seconded by Mr. Deprez to approve Dr. Tracy Pierner's Amended Contract for FY 2023-24 with an annual salary increase of 4% and a contract through June 30, 2026. **All in favor. Motion carried.**

ADJOURNMENT

It was moved by Ms. Andres and seconded by Mr. Richard to adjourn the meeting at 8:10 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary