



**ANNUAL AND REGULAR DISTRICT BOARD MEETING
WEDNESDAY, JULY 10, 2023
5:00 P.M.**

COMBINED MINUTES

CALL TO ORDER – OATH OF OFFICE AND ELECTION OF OFFICERS

The Blackhawk Technical College Annual District Board meeting was held on Wednesday, July 10, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rob Hendrickson; and Suzann Holland.

Board Members Absent: Rachel Andres, Mark Holzman, and Kathy Sukus.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: Jordan Masnica.

Chairperson Barrington-Tillman opened the Annual District Board Meeting at 5:03 p.m.

OATH OF OFFICE

Reappointed District Board members Rachel Andres, Rick Richard, and Kathy Sukus signed their oaths of office.

ELECTION OF OFFICERS OF THE DISTRICT BOARD

- a. President Dr. Tracy Pierner temporarily chaired the District Board meeting and called for nominations for the office of Chairperson of the District Board for FY 2023-24. Mr. Thornton nominated Ms. Barrington-Tillman for the office of Chairperson of the District Board for FY 2023-24.

Following three (3) calls for nominations, it was moved by Mr. Thornton and seconded by Mr. Hendrickson to close nominations for the office of Chairperson of the District Board for FY 2023-24 and to cast one (1) unanimous ballot for Ms. Barrington-Tillman for the office of Chairperson of the District Board for FY 2023-24. **All in favor. Motion carried.**

- b. Chairperson Barrington-Tillman called for nominations for the office of Vice-Chairperson of the District Board for FY 2023-24. Mr. Hendrickson nominated Mr. Thornton for the office of Vice-Chairperson of the District Board for FY 2023-24.

Following three (3) calls for nominations, it was moved by Mr. Deprez and seconded by Mr. Richard to close nominations and to cast one (1) unanimous ballot for Mr. Thornton for the office of Vice-Chairperson of the District Board for FY 2023-24. **All in favor. Motion carried.**

- c. Chairperson Barrington-Tillman called for nominations for the office of Secretary of the District Board for FY 2023-24. Mr. Thornton nominated Mr. Deprez for the office of Secretary of the District Board for FY 2023-24.

Following three (3) calls for nominations, it was moved by Mr. Thornton and seconded by

Mr. Hendrickson to close nominations and to cast one (1) unanimous ballot for Mr. Deprez for the office of Secretary of the District Board for FY 2023-24. **All in favor. Motion carried.**

- d. Chairperson Barrington-Tillman called for nominations for the office of Treasurer of the District Board for FY 2023-24. Mr. Thornton nominated Mr. Richard for the office of Treasurer of the District Board for FY 2023-24.

Following three (3) calls for nominations, it was moved by Mr. Thornton and seconded by Mr. Hendrickson to close nominations and to cast one unanimous ballot for Mr. Richard for the office of Treasurer of the District Board for FY 2023-24. **All in favor. Motion carried.**

CALL TO ORDER

The Blackhawk Technical College District Board regular meeting was held on Wednesday, July 10, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary (left at 5:15 pm); Rick Richard, Treasurer; Rachel Andres; Rob Hendrickson; Suzann Holland; and Mark Holzman.

Board Members Absent: Rachel Andres, Mark Holzman, and Kathy Sukus.

Staff Present: Julie Barreau; Kathy Broske; Joe Ipsen; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: Jordan Masnica.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:09 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Dr. Tracy Pierner provided a summary of Philanthropic Gifts of \$5,000 and greater, which the BTC Foundation received from January 1, 2023, through June 30, 2023. Total cash and in-kind donations were \$299,165.
- B. Chairperson Barrington-Tillman had a brief discussion on the President's Goals for Fiscal Year 2023-2024 with the District Board members.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth, Vice President of Finance and College Operations/CFO reviewed the June Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in June: no report or recommendations.
- D. The Personnel Committee did not meet in June: no report or recommendations.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

ANNUAL MEETING BUSINESS

- A. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to hold regular monthly meetings of the District Board on the third Wednesday of each month at the Administrative Center of Blackhawk Technical College at 5:00 p.m. with the following exceptions: the April 17, 2024, meeting will be held at Monroe Campus; and the Annual Organizational and Regular meeting will be held on July 8, 2024, at 5:00 p.m. at the Administrative Building of Blackhawk Technical College. **All in favor. Motion carried.**

- B. It was noted that no action would be needed on the designation of the District's Official Newspaper for the Blackhawk Technical College District. The Beloit Daily News was named the official newspaper for the District for FY 2022-23 and FY 2023-24.
- C. The Naming of Wisconsin Technical College District Boards Association Delegate and Community Representatives:
 - a. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to nominate Mr. Richard as the Blackhawk Technical College voting delegate to the Wisconsin Technical College District Boards Association for two (2) years.

The following designations were made for the District Boards Association committees:

 - b. External Partnership Committee Representatives: Mr. Richard.
 - c. Internal Best Practices Committee Representative: Ms. Barrington-Tillman.
 - d. Bylaws, Policies & Procedures Committee Representative: None.
 - e. Awards Committee Representative: Ms. Holland.
- D. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the Board Resolution designating the depositories in which District funds will be deposited and the individuals authorized to make transactions for FY 2023-24. **All in favor. Motion carried.**
- E. It was moved to amend, striking out the words "Attorney Sean Scullen" and "Attorney David Moore." It was moved by Mr. Thornton and seconded by Mr. Hendrickson to designate ~~Attorney Sean Scullen~~ of Quarles & Brady LLP, Milwaukee, for labor relations and general higher education legal issues, and ~~Attorney David Moore~~ of Nowlan Law LLP, Janesville, for local legal issues regarding general land issues and local disputes and contracts for FY 2023-24. **All in favor. Motion carried.**
- F. It was noted that no action would be needed on the designation of an auditor for the Blackhawk Technical College District. Accordingly, in March 2020, the District Board awarded a three-year audit contract to Wipfli of Eau Claire for the fiscal years ending 2020, 2021, and 2022, with two one-year optional renewals for fiscal years ending 2023 and 2024.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the consent agenda, which includes the following:

- A. Draft June 21, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The June bills include (Starting Check: #00297702 and Ending Check: #00297957):

Direct Deposit Expense Reimbursements	\$ 2,352,627.48
Payroll	\$ 906,931.07
Payroll Tax Wire Transfers	\$ 216,853.01
Other Wire Transfers	\$ 24,933.20
WRS Wire Transfers	\$ 209,542.97
P-card Disbursements	\$ 128,506.34
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 302,691.22
<i>Grand Total for the Month</i>	<i>\$ 4,142,085.29</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
101	1.03	\$28,725	\$20,815	\$28,725

- D. Grant Awards for July 2023.

- E. Confirmation of Instructional Employment Contract issued to John Hayes, Automotive Technician Instructor.

All in favor. Motion carried.

POLICY REVIEW

- A. None.

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. Jordan Masnica of Robert W. Baird reviewed the results from competitive bids received from the sale of \$3,800,000 General Obligation Promissory Notes, Series 2023C.

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the Resolution Awarding the Sale of \$3,800,000 General Obligation Promissory Notes, Series 2023C of Blackhawk Technical College District, Wisconsin, to BOK Financial Securities, Inc. at an interest rate of 3.3428%.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Hendrickson, Ms. Holland, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**

- B. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the Award of Contract for the Manufacturing Building Pre-Cast Concrete contingent Upon Wisconsin Technical College System Board (WTCSB) approval for the project. **All in favor. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

- A. No Action Items.

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC) – No update.
- B. Marketing Consortium – No update.
- C. Purchasing Consortium – No update.
- D. Districts Mutual Insurance (DMI) – No update.
- E. District Boards Association (DBA) – No update.


FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. Chairperson Barrington-Tillman called for the following agenda items:

1. Personnel and Finance Committee Membership
2. District Board Communication and Technology

ADJOURNMENT

It was moved by Mr. Hendrickson and seconded by Mr. Thornton to adjourn the meeting at 6:44 p.m. **All in Favor. Motion carried.**

Richard Deprez

Secretary