

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, FEBRUARY 21, 2024
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board regular meeting was held on Wednesday, February 21, 2024, at the Central Campus, 6004 S County Road G, Janesville, in the Student Success Center, Room 2201.

Board Members Present: Rachel Andres; Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Kathy Sukus, Treasurer; Rob Hendrickson; Mark Holzman; Suzann Holland; and Dave Marshick.

Board Members Absent: None.

Staff Present: Julie Barreau; Tony Landowski; Jim Nemeth; Liz Paulsen; Dr. Tracy Pierner; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representatives: Rebecca Barnett.

Guests: Joe Stadelman and Katie Udell.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

OATH OF OFFICE

Appointed District Board member Dave Marshick signed their oath of office.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Rebecca Barnett, provided a report on student activities.
- A. Joe Stadelman, and Katie Udell, Angus-Young Architects/Engineers gave a Campus Appeal – Exterior presentation to the District Board members.
- B. Dr. Jon Tysse reviewed the Spring 2024 Enrollment and Fall 2023 Student Success Report.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the January Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in February.
- D. The Personnel Committee did not meet in February.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Deprez and seconded by Mr. Thornton to approve the consent agenda, which includes the following:

- A. Draft January 17, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The January bills include (Starting Check: #00299877 and Ending Check: #00300063):

Direct Deposit Expense Reimbursements	\$ 1,454,383.41
Payroll	\$ 942,463.57
Payroll Tax Wire Transfers	\$ 513,842.47
Other Wire Transfers	\$ 77,627.09
WRS Wire Transfers	\$ 198,119.32
P-Card Disbursements	\$ 162,707.57
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 343,523.88
Grand Total for the Month	\$ 3,692,667.31

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
157	1.31	\$52,717	\$51,693	\$52,717

All in favor. Motion carried.

POLICY REVIEW

- A. Dr. Tracy Pierner reviewed the Standard Definitions for Policies and Procedures with the District Board Members.

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the Standard Definitions for Policies and Procedures. **All in favor. Motion carried.**

- B. Dr. Tracy Pierner reviewed Policy H-275 – Public Assembly with the District Board members.
- C. Dr. Tracy Pierner reviewed Policy J-650 – Student Financial Obligation with the District Board members.

It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve Policy Review Agenda Items B – C: Policies H-275 and J-650. **All in favor. Motion carried.**

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. The College plans to expand its existing Dental Suite. The planned renovation would remodel a classroom to add five (5) operatories to the Dental Suite. In addition, the sterile processing area would be expanded to increase sterilization capacity to meet the needs of the Dental Hygienist Program. Lastly, to improve patient access to the Dental Suite, an existing fire road onto the back of campus would be replaced with a 2-lane drive to the rear of the building with parking along the side of the drive. A vestibule would be constructed to enter the building adjacent to an existing stairwell, which leads to the Dental Suite. The project will be funded through a debt issue of \$1,500,000. The College is also applying for a State of Wisconsin grant of \$1,430,000. If awarded, the project will be funded with the grant and capital reserve funds.

It was moved by Ms. Sukus and seconded by Mr. Thornton to approve the Adoption of the Resolution to Approve the Remodeling of the Dental Suite Upon Wisconsin Technical College System Board (WTCSB) Approval and to Request WTCSB Approval of the Project. **All in favor. Motion Carried.**

- B. The Three-year Facilities Plan was reviewed. The Plan is an annual requirement of the WTCS Board. The plan is being updated to include the Dental Suite expansion.

It was moved by Mr. Hendrickson and seconded by Ms. Sukus to approve the Three-Year Facilities Plan for July 1, 2023 – June 30, 2026, and submit the document to the WTCS Board.
All in favor. Motion Carried.

Finance Committee Action Items

A. No Action Items.

Personnel Committee Action Items

A. No Action Items.

WTCS CONSORTIUM UPDATES

Chairperson Barrington Tillman informed the District Board members that she attended the January 26, 2024, DBA Zoom meeting. The DBA will hire a management group (\$58,000) to help them with the day-to-day operations.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to adjourn the meeting at 7:25 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary