



**REGULAR DISTRICT BOARD MEETING  
WEDNESDAY, FEBRUARY 16, 2022  
5:00 P.M.**

**MINUTES**

**CALL TO ORDER**

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, February 16, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

**Board Members Present:** Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Laverne Hays; Rob Hendrickson; Suzann Holland; and Kathy Sukus.

**Board Members Absent:** Steve Pophal.

**Staff Present:** Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Jon Tysse; Dr. Karen Schmitt; and Megan Wisnowski.

**Student Representative:** Hope Hopper.

**Guests:** None.

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Thornton called for Public Comment. There were no comments.

**SPECIAL REPORTS**

Chairperson Thornton called for Special Reports.

- A. The Student Representative to the District Board, Hope Hooper, provided a report on student activities.
- B. Renea Ranguette reviewed the Annual Report of Tax Incremental Districts Located within the Blackhawk Technical College District.
- C. Dr. Jon Tysse presented the Spring 2022 Enrollment and Fall 2021 Student Success Report.

**INFORMATION/DISCUSSION**

Chairperson Thornton called for Information/Discussion items.

- A. Renea Ranguette reviewed the January Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Public Safety & Transportation Center (PSTC) Project Update.

Work continues on the outbuildings; framing work on the technical training village. The house has a metal roof, and walls are going up in the observation building. Some windows in the garage doors are missing, and an old garage door is being used at CTS. Learning is taking place in the CTS building.

- D. Finance Committee meeting not scheduled for February. No report out or recommendations.

- E. The Personnel Committee met before the regular District Board meeting. Chairperson Deprez provided a report and a recommendation to the District Board.
  - a. The Personnel Committee recommends that the District Board consider annual communication of Salary Range Adjustments.
  - b. 2022 CPI Salary Adjustments were discussed and the impact on the budget.
  - c. The Annual Total Compensation Summary was reviewed. It provides an overview of an employee’s compensation package with the College.
  - d. 2020-2021 Talent Management Results were reviewed that provided information on the number of positions posted and filled, employees hired in various employee classifications, and turnover numbers.
  
- F. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

**CONSENT AGENDA**

Chairperson Thornton called for the Consent Agenda. It was moved by Mr. Deprez and seconded by Mr. Richard to approve the consent agenda, which included:

- A. January 19, 2022, District Board Regular Meeting Minutes.
- B. Current Bills – The January bills include (Starting Check #00287190 and Ending Check #00287669):

Direct Deposit Expense Reimbursements	\$2,297,353.49
Payroll	\$1,001,938.43
Payroll Tax Wire Transfers	\$ 344,324.85
Other Wire Transfers	\$ 60,330.31
WRS Wire Transfers	\$ 175,797.98
P-card Disbursements	\$ 127,221.92
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 309,444.10
<i>Grand Total for the Month</i>	<i>\$4,316,411.08</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
125	1.12	\$48,571	\$41,689	\$48,571

**All in favor. Motion carried.**

**ACTION ITEMS**

Chairperson Thornton called for Action Items.

It was moved by Mr. Hays and seconded by Ms. Barrington-Tillman to approve the Resolution Establishing Parameters for the Sale of Not to Exceed \$19,500,000 General Obligation School Building Bonds, Series 2022A.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hays, Mr. Henderson, Ms. Holland, Mr. Richard, Ms. Sukus, and Mr. Thornton.

**All in favor. Motion carried.**

## NEW BUSINESS

Chairperson Thornton called for New Business.

- A. District Board Professional Development. There were none.
- B. Policies and Procedures.

The District Board members reviewed the first reading of the new Policy A-301 Diversity Statement.

- C. Budgetary. There were none.

## OTHER BUSINESS

Chairperson Thornton called for Other Business.

- A. WTCS Consortium Update.

- a. District Board Association (DBA)
  - A report was provided on the Winter Meeting held January 27 – 29, 2022.
- b. Insurance Trust (WTC)
  - The next meeting will be held on June 23, 2022, at 3:00 p.m.
- c. Marketing Consortium
  - Katy Peterson moved on as Executive Director of the Marketing Consortium. The position has been posted.
- d. Purchasing Consortium
  - No update.

## FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda Items. There were none.

## ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Richard to adjourn the meeting at 6:15 p.m.

**All in Favor. Motion carried.**

Richard Deprez



Secretary