



**REGULAR DISTRICT BOARD MEETING  
WEDNESDAY, AUGUST 18, 2021  
3:00 P.M.**

**MINUTES**

**CALL TO ORDER**

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, August 18, 2021, at the Janesville Country Club, Terrace Room, 2615 West Memorial Drive, Janesville, WI 53548.

**Board Members Present:** Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Laverne Hays; Rob Hendrickson; and Steve Pophal.

**Board Members Absent:** Suzann Holland and Kathy Sukus.

**Staff Present:** Dr. Tracy Pierner; Kathy Broske; Tony Landowski; Renea Ranguette; Dr. Karen Schmitt; Jennifer Thompson; Dr. Jon Tysse; Julie Barreau; and Dr. Helen Proeber.

**Student Representative:** None.

**Guests:** John Mehan.

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 3:03 p.m.

Chairperson Thornton called for Public Comment. There were no comments.

**OATH OF OFFICE**

Newly appointed member Rob Hendrickson signed his oath of office.

**DISTRICT BOARD PROFESSIONAL DEVELOPMENT AND SPECIAL REPORTS**

District Board Professional Development was held earlier in the day during the District Board Retreat.

**INFORMATION/DISCUSSION**

Chairperson Thornton called for Information/Discussion items.

- A. The June Financial Statement and Quarterly Update were reviewed.
- B. Dr. Tracy Pierner presented his monthly report.
  - Community Engagement Update: Rotary meetings, WTCS Board meetings; Blackhawk Bank Luncheon; KANDU/BTC Collaboration meeting with the Human Services program; DBA Summer Meeting; hosted a manufacturing company at Central Campus; met with Dr. Spearman, President of Rock Valley College; Johnson Controls meeting, Frito Lay and Shine Event for the IDEAL Scholarship; SWWDB Luncheon; and a Rock County 911 Center Meeting.
  - Internal Meetings: Strategic Leadership Structure Meeting.
  - College Events: 2021 Convocation took place on August 11, 2021.
  - Other: If any of the District Board Members are interested in the Janesville Gazette's The Best of the Best Gala, please let Dr. Tracy Pierner or Ms. Barreau know.

C. Public Safety & Transportation Center (PSTC) Project Update.

Three (3) PSTC design meetings have been scheduled.

D. WTCS Consortium Update.

District Board Member Deprez stated that the WTCS Insurance Trust met on June 24, 2021. They approved Insurance Premiums for a total of \$79,000. Blackhawk Technical College's portion is \$2,671, an increase of \$200.

## CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. It was moved by Mr. Pophal and seconded by Mr. Richard to approve the consent agenda, which included:

- A. July 12, 2021, District Board Annual and Regular Meeting Minutes.
- B. Current Bills – The July bills include:
  - Starting Check Number #000282659 and Ending Check Number #00282877
  - Direct Deposit Expense Reimbursements = \$3,038,686.76 (includes student related payments)
  - Payroll = \$1,000,135.37
  - Payroll Tax Wire Transfers = \$407,505.72
  - Other Wire Transfers = \$50,960.95
  - WRS Wire Transfers = \$201,256.54
  - P-card Disbursements = \$76,655.39
  - Bond Payment = \$0
  - Health Insurance Wire Transfer = \$297,474.34
  - Grand Total for the Month = 5,072,685.07
- C. Training Contracts – Report Totals:
  - Number Served: 269
  - Estimated FTEs: 3
  - BTC Cost Formula: \$79,603
  - LAB Cost Formula: \$49,555
  - Actual Contract Cost: \$79,603
- D. Alcoholic Beverages at the October 14, 2021, Business After 5 Event Held at the Advanced Manufacturing and Transportation Center.
- E. Instructional Employment Contract Issued to Michael Amidzich, Accounting & Business Management Instructor – August 11, 2021.
- F. Instructional Employment Contract Issued to Heather Gray, Surgical Technology Instructor – August 11, 2021.
- G. Instructional Employment Contract Issued to Brian Hauri, LTE Electrical Apprenticeship & Construction Instructor – August 11, 2021.
- H. Instructional Employment Contract Issued to Hakim Salaam, Culinary Arts & Hospitality Instructor – August 11, 2021.
- I. Instructional Employment Contract Issued to Elliott Schultz, Basic Skills Instructor I – August 11, 2021.

- J. Instructional Employment Contract Issued to Mark Stone, Basic Skills Instructor I – August 11, 2021.

**All in favor. Motion Carried.**

## ACTION ITEMS

Chairperson Thornton called for Action Items:

- A. John Mehan of Robert W. Baird reviewed results from the competitive bids received to borrow \$5,000,000 for building construction/improvements, and annual capital equipment included within the Fiscal Year 2021-22 budget.

It was moved by Mr. Hays and seconded by Ms. Barrington-Tillman to adopt the attached Resolution Awarding the Sale of \$5,000,000 General Obligation School Building Bonds, Series 2021C to Colliers Securities LLC, at an interest rate of 2.2198% and a net interest cost of \$1,889,916.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hays, Mr. Hendrickson, Ms. Holland, Mr. Pophal, Mr. Richard, and Mr. Thornton.

**All in favor. Motion Carried.**

- B. It was moved by Mr. Deprez and seconded by Mr. Pophal to approve the Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2021D, of Blackhawk Technical College District, Wisconsin.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hays, Mr. Hendrickson, Ms. Holland, Mr. Pophal, Mr. Richard, and Mr. Thornton.

**All in favor. Motion Carried.**

- C. Dr. Karen Schmitt presented on the Associate of Arts Concept Review. The Liberal Arts - Associate of Arts degree provides a greater concentration on social sciences and humanities. It also provides a foundation if you intend to continue your education at a baccalaureate degree-granting college or university by offering Liberal Arts courses equal to those found in the first two years of a four-year degree.

It was moved by Mr. Pophal and seconded by Mr. Deprez to approve the Associate of Arts Concept Review.

**All in favor. Motion carried.**

- D. Dr. Karen Schmitt presented on the Associate of Science Concept Review. The Liberal Arts - Associate of Science degree provides a greater concentration on natural sciences and mathematics. It also provides a foundation if you intend to continue your education at a baccalaureate degree-granting college or university by offering Liberal Arts courses equal to those found in the first two years of a four-year degree.

It was moved by Mr. Pophal and seconded by Mr. Deprez to approve the Associate of Science Concept Review.

**All in favor. Motion carried.**

## COMMITTEES

Chairperson Thornton called for Committee Reports.

## FINANCE

- A. Finance Committee Meeting – No July Meeting Scheduled.
- B. Modifications to the Fiscal Year 2020-21 Budget were reviewed.

It was moved by Mr. Richard and seconded by Ms. Barrington-Tillman to approve Modifications 2 through 14 and omitting/deleting Modification 1 (Allocate Contingency between Functions) to the Fiscal Year 2020-21 Budget.

**All in favor. Motion carried.**

- C. Modifications to the Fiscal Year 2021-22 Budget were reviewed.

It was moved by Mr. Pophal and seconded by Ms. Barrington-Tillman to approve the Modifications to the Fiscal Year 2021-22 Budget.

**All in favor. Motion carried.**

## PERSONNEL

- A. Personnel Committee Meeting – No July Meeting Scheduled.

## NEW BUSINESS

- A. Dr. Jon Tysse, Director of Institutional Research and Effectiveness, presented the Summer Enrollment and Success Report.
- B. The first reading of revised and new District Board Policies listed below was reviewed.
  1. New Board Policy C-300 Compensation
  2. Revised Board Policy C-370 Employee Code of Ethics
  3. Revised Board Policy J-625 Student Financial Aid

## OTHER BUSINESS

Chairperson Thornton called for Other Business:

- A. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.
- B. A July District Board Association Summer Meeting Report was provided to the District Board Members.

Chairperson Thornton informed the District Board Members that committees had been formed. Ms. Barreau will email the list to the District Board Members.

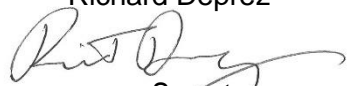
## FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda Items. There were none

## ADJOURNMENT

It was moved by Ms. Barrington-Tillman and seconded by Mr. Richard to adjourn the meeting at 4:23 p.m.

**All in Favor. Motion carried.**

Richard Deprez  
  
 Secretary