



PUBLIC HEARING AND REGULAR DISTRICT BOARD MEETING
WEDNESDAY, JUNE 15, 2022
4:30 P.M./5:00 P.M.

COMBINED MINUTES

CALL TO ORDER (PUBLIC HEARING)

The Blackhawk Technical College District Board Public Hearing on the FY 2022-23 Budget was held on Wednesday, June 15, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Vice-Chairperson; Laverne Hays; Suzann Holland; Steve Pophal; Rick Richard, Treasurer (arrive 4:52 p.m.); and Eric Thornton, Chairperson (arrive 4:47 p.m.).

Board Members Absent: Rich Deprez, Secretary, Rob Hendrickson, Kathy Sukus.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulson; Dr. Tracy Pierner; Renea Ranguette; and Dr. Karen Schmitt.

Student Representative: None.

Guests: None.

Vice-Chairperson Barrington-Tillman opened the Public Hearing on the FY 2022-23 Budget at 4:33 p.m.

The proposed Budget for FY 2022-23 was presented by Renea Ranguette, Vice President for Finance & College Operations.

Key assumptions utilized during the budget development process were reviewed.

- Enrollment flat and Tuition Rate up 1.7%
- Property values up 2.0%
- Levy is up 0.3% NNC & Debt Service offset by PTRAs
- State aid is up 2.6% over the current budget (PTRAs)
- State & Federal grant aid is down 27%, 16% respectively
- Personnel is up 1.7%
- Non-Personnel is down 16% (\$1.38M)
- HEERF COVID-19-related grants in FY22, not in FY23
- Capital: Two (2) Borrowings
- Annual \$3.8M, Remodel \$1.5M

The District Board will be asked to adopt the proposed budget during the regular meeting.

It was moved by Mr. Hays and seconded by Mr. Pophal to adjourn the meeting at 4:58 p.m. **All in Favor. Motion carried.**

CALL TO ORDER (REGULAR DISTRICT BOARD MEETING)

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, June 15, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rick Richard, Treasurer; Laverne Hays; Suzann Holland; and Steve Pophal.

Board Members Absent: Rich Deprez, Secretary; Rob Hendrickson; and Kathy Sucus.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: None.

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:01 p.m. Chairperson Thornton called for Public Comment. There were no comments.

SPECIAL REPORTS

Chairperson Thornton called for Special Reports.

- A. BTC Retiree Ilene Larson was recognized for their retirement on June 24, 2022, after 35 years of service.
- B. Outgoing District Board Members Laverne Hays (9 years) and Steve Pophal (4 years) were recognized for their service on the BTC District Board.
- C. Dr. Tracy Pierner provided the Fiscal Year 2021-22 State of the College Report.

INFORMATION/DISCUSSION

Chairperson Thornton called for Information/Discussion items.

- A. Renea Ranguette reviewed the May Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Dr. Tracy Pierner provided an update on the Public Safety & Transportation Center (PSTC) Project.

The start of construction on the Education Building will be accelerated due to the brick color and the brick we have chosen. In addition, due to track issues in the Education Building, the building will be extended in length by six (6) feet. As a result, there will be additional square footage and better air quality, and we are still on budget.

- D. There was no Finance Committee meeting scheduled in June. No report out or recommendation(s).
- E. There was no Personnel Committee meeting scheduled in June. No report out. May 18, 2022, minutes were enclosed.
- F. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. It was moved by Mr. Pophal and seconded by Mr. Richard to approve the consent agenda, which included:

- A. May 18, 2022, District Board Regular Meeting Minutes.
- B. Current Bills – The May bills include (Starting Check #00288794 and Ending Check #00290421):

Direct Deposit Expense Reimbursements	\$ 2,142,377.73
Payroll	\$ 1,021,112.02
Payroll Tax Wire Transfers	\$ 580,258.09
Other Wire Transfers	\$ 78,319.33
WRS Wire Transfers	\$ 162,024.12
P-card Disbursements	\$ 133,717.58
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 313,441.74
<i>Grand Total for the Month</i>	<i>\$ 4,431,250.61</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
183	2.93	\$19,562	\$49,884	\$29,771

- D. Confirmation of Annual Contract issued to Annette Roter, Human Resources and Administrative Professional Instructor.

All in favor. Motion carried.

ACTION ITEMS

Chairperson Thornton called for Action Items.

- A. It was moved by Ms. Barrington-Tillman and seconded by Mr. Hays to approve the Purchase Agreement for 10 Acres Located within Rock Township (Tax Parcel No. 6-17-330.2 / Tax Identification No. 034 10300102). **All in favor. Motion carried.**
- B. It was moved by Mr. Pophal and seconded by Ms. Barrington-Tillman to approve the Resolution Authorizing the Issuance of \$3,800,000 General Obligation Promissory Notes, Series 2022B, of Blackhawk Technical College District, Wisconsin.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Hays, Ms. Holland, Mr. Pophal, Mr. Richard, and Mr. Thornton. **All in favor. Motion Carried.**

- C. The rising cost of oil has driven up prices for asphalt replacement. Given other plant maintenance project priorities (replacement of Central Campus switch gear and underground electric cable system), Administration recommends delaying the Central Campus parking lot improvements until FY2024 and the award of contract for Monroe Campus parking lot improvement to the low bidder.

The practice is to select the lowest bidder, but the District Board recommends using Rock Road, the local bidder, for a \$3,527.25 difference from the lowest bidder, Payne & Dolan of Sun Prairie.

It was moved by Ms. Holland and seconded by Ms. Pophal to approve of Award of Contract for Parking Lot Improvements for Monroe Campus to Rock Road for \$107,577.25. **All in favor. Motion carried.**

- D. The Administration is requesting District Board approval to draw up to \$275,000 from capital fund reserves for the Café remodel project, thereby releasing budget dollars originally earmarked for the Conference Center and Student Commons project to support these projects to completion.

It was moved by Ms. Barrington-Tillman and seconded by Mr. Pophal to approve the request for additional funding for the Central Campus Remodel Projects. **All in favor. Motion carried.**

- E. It was moved by Ms. Barrington-Tillman and seconded by Mr. Richard to approve Central Campus Courtyard Remodel Contingent Upon Wisconsin Technical College System Board (WTCSB) Approval and Request WTCSB Approval of Remodel. **All in favor. Motion carried.**

- F. It was moved by Mr. Pophal and seconded by Mr. Hays to approve the Adoption of the Resolution to Create District Reserves and Establish Reserves of Fund Balances. **All in favor. Motion carried.**

- G. The proposed Fiscal Year 2022-23 Budget was presented at a Public Hearing before the regular District Board meeting. No one from the public was in attendance, and there were no questions raised at the Hearing. The District Board was asked to adopt the Budget as presented.

It was moved by Ms. Barrington-Tillman and seconded by Mr. Pophal to approve the attached Resolution to adopt the FY 2022-23 Budget for the Blackhawk Technical College District in the total amount of 56,352,878 and with the amount of 16,226,506 to be generated from local tax sources. **All in favor. Motion carried.**

Personnel Committee Action Items:

- A. It was moved by Mr. Pophal and seconded by Mr. Hays to approve Administrative Staff Salaries for Fiscal Year 2022-23. **All in favor. Motion carried.**
- B. It was moved by Mr. Hays and seconded by Mr. Pophal to approve Part-Time Wages for Fiscal Year 2022-23. **All in favor. Motion carried.**
- C. It was moved by Mr. Richard and seconded by Ms. Barrington-Tillman to approve Support Staff Wages for the Fiscal Year 2022-23. **All in favor. Motion carried.**
- D. It was moved by Ms. Barrington-Tillman and seconded by Mr. Pophal to ratify the 2022-23 Base Wage Agreement for Blackhawk Technical Faculty Federation, Local 2308. **All in favor. Motion carried.**
- E. It was moved by Mr. Richard and seconded by Mr. Hays to approve Faculty Salary Adjustments for the Fiscal Year 2022-23. **All in favor. Motion carried.**

NEW BUSINESS

Chairperson Thornton called for New Business.

- A. District Board Professional Development. There were none.
- B. Policies and Procedures. There were none.
- C. Budgetary. There were none.

OTHER BUSINESS

Chairperson Thornton called for Other Business.

- A. WTCS Consortium Update.
- a. District Board Association (DBA)
 - A reminder of the Summer Meeting held July 21-23, 2022, at Northcentral Technical College was provided.

- b. Insurance Trust (WTC)
 - No update.
- c. Marketing Consortium
 - No update.
- d. Purchasing Consortium
 - No update.

FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Hays and seconded by Mr. Pophal to adjourn the meeting at 7:02 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary