



**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, DECEMBER 15, 2021
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, December 15, 2021, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Laverne Hays; Rob Hendrickson; Suzann Holland; Steve Pophal; and Kathy Sukus.

Board Members Absent: Eric Thornton, Chairperson.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Katie Lange; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Jon Tysse; Dr. Karen Schmitt; and Megan Wisnowski.

Student Representative: Hope Hopper.

Guests: None.

Vice-Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:01 p.m. Vice-Chairperson Barrington-Tillman called for Public Comment. There were no comments.

DISTRICT BOARD PROFESSIONAL DEVELOPMENT AND SPECIAL REPORTS

- A. BTC Retiree Kay Fratianne was recognized for their retirement on December 17, 2021, after 28 years of service.
- B. The Student Representative to the District Board, Hope Hooper, provided a report on student activities.

INFORMATION/DISCUSSION

Vice-Chairperson Barrington-Tillman called for Information/Discussion items.

- A. The November Financial Statement was reviewed.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Public Safety & Transportation Center (PSTC) Project Update.

The College will be closing on the old CTS Friday, December 17, 2021, and are on track for occupancy for the spring semester. The garage doors will be shipped out the following Monday.

CONSENT AGENDA

Vice-Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Deprez and seconded by Mr. Hays to approve the consent agenda, which included:

- A. November 17, 2021, District Board Regular Meeting Minutes.
- B. Current Bills – The November bills include (Starting Check #00285097 and Ending Check #00285326):

Direct Deposit Expense Reimbursements	\$3,708,303.21
Payroll	\$973,204.06
Payroll Tax Wire Transfers	\$407,435.49
Other Wire Transfers	\$57,663.26
WRS Wire Transfers	\$174,833.19
P-card Disbursements	\$136,101.93
Bond Payment	\$0.00
Health Insurance Wire Transfer	\$308,378.32
<i>Grand Total for the Month</i>	<i>\$5,765,919.46</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
142	4.49	\$54,566	\$39,549	\$54,656

All in favor. Motion carried.

ACTION ITEMS

Vice-Chairperson Barrington-Tillman called for Action Items:

- A. The voters approved borrowing up to \$32 Million to construct the Public Safety Transportation Center. The referendum projects approved to-date total \$13,021,020, leaving \$18,978,980 remaining. The total of contracts awarded for approved projects is \$1,433,734 less than the cost estimate in the project approvals. In addition, the project engineer recommends reducing the Vehicle Operations Track contingency to \$50,000 for the remainder of the project, thereby releasing \$347,674 from the project contingency. The release of previously approved project expenses combined with the referendum balance remaining totals \$20,760,388.

It was moved by Mr. Pophal and seconded by Mr. Richard to approve the construction of the Public Safety Education Building at an estimated cost of \$20,760,388, which is contingent upon WTCS Board approval and to request Wisconsin Technical College System Board approval of this capital project. **All in favor. Motion carried.**

- B. It was moved by Mr. Deprez and seconded by Mr. Hays to approve the College's Diversity Statement that reads: In an effort to provide flexible education and a supportive environment, we aspire to create a climate in which all students, employees, and community members feel welcomed, valued, and included. To that end, the College strives to use inclusive and accessible practices to create a community of diverse ideas, abilities, cultures, and lifestyles. **All in favor. Motion carried.**

COMMITTEES

Vice-Chairperson Barrington-Tillman called for Committee Reports.

FINANCE

Finance Committee Meeting – No Meeting Scheduled for December.

PERSONNEL

- A. Personnel Committee Meeting – Meeting Scheduled for December 15, 2021. The Personnel Committee met before the regular District Board meeting. The Personnel Committee was provided information and a discussion on Policy C-350 Flexible Work and Procedure C-350.1 Flexible Work Options; Faculty Compensation Study coming in January; a possible retiree health insurance incentive; and making a change to end date of benefits.

NEW BUSINESS

Vice-Chairperson Barrington-Tillman called for New Business.

- A. Dr. Jon Tysse, Executive Director of Institutional Research and Effectiveness, presented on High School Graduation and Matriculation.
- B. Katie Lange, Student Enrollment Manager, provided data on High Schools and an update on Dual Credit Pathways to the District Board members.

OTHER BUSINESS

Vice-Chairperson Barrington-Tillman called for Other Business:

- A. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.
- B. A reminder was provided regarding the virtual District Board Association Winter Meeting, held on January 27-29, 2022.
- C. WTCS Consortium Update.

WTC Insurance Trust meeting will be held on January 28, 2022 at 4:30 p.m.

FUTURE AGENDA ITEMS

Vice-Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Richard to adjourn the meeting at 7:08 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary