

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, MARCH 15, 2023
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, March 15, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rachel Andres; Rob Hendrickson (arrived 5:14 pm); Suzann Holland; Mark Holzman; and Kathy Sukus.

Board Members Absent: None.

Staff Present: Julie Barreau; Kathy Broske; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Jon Tysse.

Student Representative: Hope Hopper.

Guests: John Mehan.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Hope Hooper, provided a report on student activities.
- B. Dr. Jon Tysse presented on the BTC Student Profile.
- C. Dr. Karen Schmitt reviewed the Program Review Executive Summary.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the February Financial Statement with the District Board Members.
- B. Renea Ranguette provided information to the District Board Members regarding the Bookstore Management Services Agreement with Follett Higher Education Group.
- C. Dr. Tracy Pierner presented his monthly report to the District Board members.
- D. There was no Finance Committee meeting scheduled in March. Therefore, no report or recommendation(s).
- E. A Personnel Committee meeting was scheduled before the March District Board Meeting. Rich Deprez, Chair, provided a brief overview of the meeting to the District Board Members.
- F. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the consent agenda, which includes the following:

- A. Draft February 15, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The February bills include (Starting Check #00294405 and Ending Check #00295288):

Direct Deposit Expense Reimbursements	\$ 3,493,335.41
Payroll	\$ 990,633.38
Payroll Tax Wire Transfers	\$ 240,958.61
Other Wire Transfers	\$ 40,314.83
WRS Wire Transfers	\$ 165,876.07
P-card Disbursements	\$ 120,823.44
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 319,679.24
<i>Grand Total for the Month</i>	<i>\$ 5,371,620.98</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
214	1.01	\$37,786	\$30,359	\$37,786

All in favor. Motion carried.

POLICY REVIEW

- A. No Policy Review

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. John Mehan of Robert W. Baird reviewed the results from competitive bids from the sale of \$1,500,000 General Obligation Promissory Notes, Series 2023A.

It was moved by Mr. Deprez and seconded by Mr. Holzman to approve the Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2023A, to TD Securities at an interest rate of 3.2480%.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Holzman, Mr. Richard, Ms. Sukus, and Mr. Thornton. **All in favor. Motion Carried.**

- B. It was moved by Ms. Andres and seconded by Mr. Hendrickson to approve Nominee James Otterstein for the 2023 Technical Education Champion (TECh) Award.

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

- A. No Action Items.

PROFESSIONAL DEVELOPMENT

No Professional Development for March.

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC) – No update.
- B. Marketing Consortium – No update.
- C. Purchasing Consortium – No update.
- D. Districts Mutual Insurance (DMI) – No update.
- E. District Boards Association (DBA) – A reminder was provided regarding the 2023 Spring Meeting, April 20 – 22, 2023, at Gateway Technical College.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Ms. Sukus and seconded by Mr. Depez to adjourn the meeting at 6:07 p.m. **All in Favor. Motion carried.**

Richard Depez



Secretary