

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, JANUARY 18, 2023
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, January 18, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rachel Andres; Suzann Holland; Mark Holzman (left 5:32 pm); and Kathy Sukus.

Board Members Absent: Rob Hendrickson.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and J. Tysse.

Student Representative: None.

Guests: Mike Bahr.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Liz Paulsen and Mike Bahr presented on the Campus Appeal Project.
- B. Chairperson Barrington-Tillman recognized BTC retirees Dr. Helen Proeber and Andy McGrath for their years of service to the College.
- C. Lisa Hurda provided a report on the BTC Foundation Gifts.
- D. Dr. Karen Schmitt reviewed the programs approved for operation in the fiscal year 2023-2024.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the December Financial Statement and Quarterly Report with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee met before the regular District Board meeting. Chairperson Thornton provided a brief overview of the January 18, 2023, Finance Committee meeting.
- D. There was no Personnel Committee meeting scheduled in January. Therefore, no report or recommendation(s).
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Thornton and seconded by Ms. Andres to approve the consent agenda, which includes the following:

- A. Draft December 21, 2022, District Board Regular Meeting Minutes.
- B. Current Bills – The December bills include (Starting Check #00292409 and Ending Check #00294180):

Direct Deposit Expense Reimbursements	\$ 1,208,121.05
Payroll	\$ 1,189,233.71
Payroll Tax Wire Transfers	\$ 502,049.44
Other Wire Transfers	\$ 42,706.60
WRS Wire Transfers	\$ 187,882.77
P-card Disbursements	\$ 50,737.37
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 317,871.94
<i>Grand Total for the Month</i>	<i>\$ 3,498,602.88</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
195	1.87	\$34,793	\$27,674	\$34,793

- D. Confirmation of Annual Contract Issued to Andrew Stoever, Welding Instructor – January 9, 2023.

All in favor. Motion carried.

POLICY REVIEW

- A. There are no policies for review in January.

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. There were none.

Finance Committee Action Items

The Finance Committee met before the regular District Board meeting. The Finance Committee recommended approval of the following action item.

- A. Approval of Modifications to the Fiscal Year 2022-23 Budget

It was moved by Ms. Andres and seconded by Mr. Thornton to approve the Modifications to the Fiscal Year 2022-23 Budget.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Ms. Holland, Mr. Holzman, Ms. Sukus, and Mr. Thornton. **All in favor. Motion Carried.**

Personnel Committee Action Items

- B. No Action Items

PROFESSIONAL DEVELOPMENT

No Professional Development for January.

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC)
Dr. Deprez updated the District Board members on the January 12, 2023, WTCS Insurance Trust.
- B. Marketing Consortium – A discussion ensued regarding the Marketing Consortium budget.
- C. Purchasing Consortium – No update.
- D. Districts Mutual Insurance (DMI) – No update.
- E. District Boards Association (DBA) – No update.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Ms. Andres and seconded by Mr. Thornton to adjourn the meeting at 6:13 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary