

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, MAY 15, 2024
5:00 P.M.**

MINUTES

ATTENDANCE

The Blackhawk Technical College District Board regular meeting was held on Wednesday, May 15, 2024, at the Central Campus, 6004 S County Road G, Janesville, in Room 2603.

Board Members Present: Rachel Andres; Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Kathy Sucus, Treasurer; Rob Hendrickson; Suzann Holland; Mark Holzman; and Dave Marshick.

Board Members Absent: None.

Staff Present: Julie Barreau, Kathy Broske, Cynthia Delcourt, Tony Landowski, Jim Nemeth, Liz Paulsen, Dr. Karen Schmitt, and Dr. Jon Tysse.

Student Representatives: None.

Guests: None.

CALL TO ORDER

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Chairperson Barrington-Tillman recognized Cynthia Delcourt and Mike Doubleday for their years of service at the College.
- B. There was no report on student activities.
- C. The 2023-24 Public Safety and Transportation Complex Usage Report is postponed.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the April Financial Statement Report with the District Board members.
- B. There was no President's monthly report to the District Board members.
- C. The Finance Committee did not meet in May.
- D. The Personnel Committee met before the May District Board meeting. Mr. Deprez gave the District Board members a brief overview of the Personnel Committee meeting held before the District Board meeting.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. Mr. Thornton moved, and Mr. Deprez seconded the motion to approve the consent agenda, which includes the following. **Ayes: 9; Opposed: 0. The motion carried.**

- A. Draft April 17, 2024, District Board Regular Meeting Minutes.
- B. Current Bills – The March bills include (Starting Check: #00301188 and Ending Check: #00301380):

Direct Deposit Expense Reimbursements	\$ 2,535,233.06
Payroll	\$ 1,083,600.19
Payroll Tax Wire Transfers	\$ 421,594.45
Other Wire Transfers	\$ 75,046.20
WRS Wire Transfers	\$ 188,034.78
P-Card Disbursements	\$ 143,308.67
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 342,468.22
<i>Grand Total for the Month</i>	<i>\$ 4,789,285.57</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
173	2.66	\$39,790	\$39,568	\$40,600

POLICY REVIEW

There are no policies for review.

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. It was moved by Mr. Hendrickson and seconded by Mr. Holzman to approve the Out-of-State Remission Tuition Report—**Ayes: 9; Opposed: 0. Motion Carried.**
- B. It was moved by Mr. Thornton and seconded by Mr. Marshick to approve the Adoption of the Fiscal Year 24-25 Budget for Presentation at a Public Hearing: Setting a Date for the Public Hearing—**Ayes: 9; Opposed: 0. Motion Carried.**
- C. It was moved by Mr. Thornton and seconded by Mr. Deprez to approve the contract award for Central Campus parking lot improvements to Rock Road of Janesville, WI, for a bid of \$724,050.24—**Ayes: 9; Opposed: 0. Motion Carried.**
- D. It was moved by Mr. Marshick and seconded by Mr. Hendrickson to approve the award of the contract for the move from AMTC in Milton to J.P. Cullen of Janesville, WI, for a bid of \$340,900—**Ayes: 9; Opposed: 0. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

- A. No Action Items.

WTCS CONSORTIUM UPDATES

Chairperson Barrington Tillman called for WTCS Consortium updates. There were none.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. Ms. Barreau will email the District Board members about officer positions, President Goals, and President Evaluation, which will be discussed at the June District Board meeting.

ADJOURNMENT

Mr. Thornton moved and seconded Mr. Hendrickson to adjourn the meeting at 5:31 p.m.—**Ayes: 9; Opposed: 0. Motion carried.**

Richard Depez



Secretary