

**REGULAR DISTRICT BOARD MEETING  
WEDNESDAY, NOVEMBER 15, 2023  
5:00 P.M.**

**MINUTES**

**CALL TO ORDER**

The Blackhawk Technical College District Board regular meeting was held on Wednesday, November 15, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Student Success Center, Room 2201.

**Board Members Present:** Rachel Andres; Barbara Barrington-Tillman, Chairperson; Rich Deprez, Secretary; Rob Hendrickson; Suzann Holland; and Mark Holzman.

**Board Members Absent:** Eric Thornton, Vice-Chairperson, and Kathy Sukus, Treasurer.

**Staff Present:** Julie Barreau; Tony Landowski; Jim Nemeth; Liz Paulsen; Dr. Tracy Pierner; Dr. Karen Schmitt; and Dr. Jon Tysse.

**Student Representatives:** Rebecca Barnett.

**Guests:** None.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

**SPECIAL REPORTS**

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Rebecca Barnett, provided a report on student activities.
- B. Dr. Jon Tysse provided a presentation on the enrollment to the District Board members.

**INFORMATION/DISCUSSION**

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the October Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in November.
- D. The Personnel Committee did not meet in November.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

**CONSENT AGENDA**

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Holzman and seconded by Mr. Deprez to approve the consent agenda, which includes the following:

- A. Draft October 18, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The October bills include (Starting Check: #00299066 and Ending Check: #00299519):

Direct Deposit Expense Reimbursements	\$ 2,817,783.28
Payroll	\$ 1,088,172.57
Payroll Tax Wire Transfers	\$ 548,481.27
Other Wire Transfers	\$ 97,579.10
WRS Wire Transfers	\$ 173,883.57
P-Card Disbursements	\$ 190,011.21
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 307,632.48
<i>Grand Total for the Month</i>	<i>\$ 5,223,543.48</i>

C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
51	3.3	\$27,466	\$17,954	\$27,781

**All in favor. Motion carried.**

**POLICY REVIEW**

- A. Dr. Tracy Pierner reviewed Policy A-100 – District Legal Status with the District Board members.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the reviewed Policy A-100 – District Legal Status. **All in favor. Motion carried.**

- B. Dr. Tracy Pierner reviewed Policy A-210 – District Board Authorities with the District Board members.

It was moved by Ms. Andres and seconded by Mr. Holzman to approve the reviewed Policy A-210 – District Board Authorities. **All in favor. Motion carried.**

- C. Dr. Tracy Pierner reviewed Policy A-220 – District Board Powers and Duties with the District Board members.

It was moved by Ms. Andres and seconded by Mr. Hendrickson to approve the reviewed Policy A-220 – District Board Powers and Duties. **All in favor. Motion carried.**

**ACTION ITEMS**

Chairperson Barrington-Tillman called for Action Items.

- A. Jim Nemeth reviewed the modifications to the Fiscal Year 2022-23 Budget.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to approve the Modifications to the Fiscal Year 2022-2023 Budget.

The roll was called. The following members voted affirmatively: Ms. Andres; Ms. Barrington-Tillman; Mr. Deprez; Mr. Hendrickson; Ms. Holland; and Mr. Holzman. **All in favor. Motion Carried.**

- B. Jim Nemeth reviewed the modifications to the Fiscal Year 2023-24 Budget.

It was moved by Mr. Holzman and seconded by Mr. Hendrickson to approve the Modifications to the Fiscal Year 2023-2024 Budget.

The roll was called. The following members voted affirmatively: Ms. Andres; Ms. Barrington-Tillman; Mr. Deprez; Mr. Hendrickson; Ms. Holland; and Mr. Holzman. **All in favor. Motion Carried.**

*Finance Committee Action Items*

- A. No Action Items.

*Personnel Committee Action Items*

- A. No Action Items.

**WTCS CONSORTIUM UPDATES**

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- E. District Boards Association (DBA): Chairperson Barrington-Tillman provided an update to the District Board members regarding the DBA 2023 Fall meeting held on October 27-28, 2023, at Waukesha County Technical College.

**FUTURE AGENDA ITEMS**

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

**ADJOURNMENT**

It was moved by Ms. Rachel and seconded by Mr. Depez to adjourn the meeting at 5:52 p.m. **All in Favor. Motion carried.**

Richard Depez



Secretary