



**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, MARCH 16, 2022
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, March 16, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Eric Thornton, Chairperson; Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Laverne Hays; Rob Hendrickson; Suzann Holland; Steve Pophal; and Kathy Sukus.

Board Members Absent: None.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Jon Tysse; Dr. Karen Schmitt; and Megan Wisnowski.

Student Representative: Hope Hopper.

Guests: None.

Chairperson Thornton called the Blackhawk Technical College District Board meeting to order at 5:06 p.m. Chairperson Thornton called for Public Comment. There were no comments.

SPECIAL REPORTS

Chairperson Thornton called for Special Reports.

- A. The Student Representative to the District Board, Hope Hooper, provided a report on student activities.
- B. Dr. Jon Tysse presented the BTC Student Profile Report to the District Board members.
- C. Dr. Karen Schmitt reviewed the Program Review Executive Summary and PowerPoint with the District Board members.

INFORMATION/DISCUSSION

Chairperson Thornton called for Information/Discussion items.

- A. Renea Ranguette reviewed the February Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Public Safety & Transportation Center (PSTC) Project Update.

We are continued to be plagued by delays. Conference Center is delayed until June. The majority of projects will be completed in June.

- a. Series 2022A Bond Sale Results

Renea Ranguette reviewed the results of the Series 2022A bond sale. A competitive sale took place last Wednesday with Piper Sandler & Co. was the lowest bid/rate at 2.2560%. The final

payment is April 6, 2022. We have retained Moody’s rating of Aa2.

- D. The Finance Committee meeting is not scheduled for March. No report out or recommendations.
- E. The Personnel Committee meeting is not scheduled for March. No report out or recommendations.
- F. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Thornton called for the Consent Agenda. It was moved by Mr. Pophal and seconded by Mr. Richard to approve the consent agenda, which included:

- A. February 16, 2022, District Board Regular Meeting Minutes.
- B. Current Bills – The February bills include (Starting Check #00287670 and Ending Check #00288146):

Direct Deposit Expense Reimbursements	\$1,787,516.35
Payroll	\$ 955,513.42
Payroll Tax Wire Transfers	\$ 230,413.55
Other Wire Transfers	\$ 43,178.31
WRS Wire Transfers	\$ 154,411.97
P-card Disbursements	\$ 119,972.18
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 313,735.22
<i>Grand Total for the Month</i>	<i>\$3,604,741.00</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
218	2.1	\$60,540	\$44,430	\$60,958

All in favor. Motion carried.

ACTION ITEMS

Chairperson Thornton called for Action Items.

- A. It was moved by Mr. Deprez and seconded by Ms. Sukus to approve the new Board Policy A-301 Diversity Statement. **All in favor. Motion carried.**
- B. Dr. Tracy Pierner reviewed the District Board members an additional BTC Value, Inclusive. It was moved by Mr. Richard and seconded by Ms. Sukus to approve a sixth BTC Value, Inclusive. **All in favor. Motion carried.**
- C. Renea Ranguette reviewed modifications to the Fiscal Year 2021-22 Budget with the members.

General Fund:

- Amendment 1 – Transfer of funds between functions
- Amendment 2 – Transfer new initiative budget to support new full-time faculty positions
- Amendment 3 – Transfer property tax revenue from grant match

Special Revenue Fund:

- Amendment 4 – Decrease Budget for unspent State and Federal Grants extended to FY22

- Amendment 5 – Increase in FY22 Grant Funding
- Amendment 6 – Revenue Source Reclassification
- Amendment 7 – Establish a budget for State and Federal Grants awarded in FY22
- Amendment 8 – Record HEERF Grant transfer between function and transfers to support capital purchases
- Amendment 9 – Transfer of grant funds between functions
- Amendment 10 – Record HEERF grant transfer between functions

Capital Projects Fund:

- Amendment 11 – Record increase in capital funding from grant update
- Amendment 12 – Establish a budget for Referenda Bond Sale # 3
- Amendment 13 – Record HEERF grant transfers to support capital purchases and capital reallocation between functions
- Amendment 14 – Establish a budget for CTS Building Sale and Central Water Main Hookup Reimburse

Deb Service Fund:

- Amendment 15 – Establish a budget for Bond Date Cost of Issuance

It was moved by Mr. Pophal and seconded by Mr. Hays to approve the modifications to the Fiscal Year 2021-22 Budget. **All in favor. Motion carried.**

- D. Kathy Broske reviewed the Personnel Committee recommendation to communicate Salary Schedule Adjustments to the District Board annually.

It was moved by Mr. Deprez and seconded by Mr. Richard to approve communication of Salary Schedule Adjustments to the District Board annually. **All in favor. Motion carried.**

NEW BUSINESS

Chairperson Thornton called for New Business.

- A. District Board Professional Development. There were none.
- B. Policies and Procedures. There were none.
- C. Budgetary. There were none.

OTHER BUSINESS

Chairperson Thornton called for Other Business.

- A. WTCS Consortium Update.
 - a. District Board Association (DBA)
 - A reminder was provided regarding the Spring Quarterly Meeting held at MATC Milwaukee, April 28-30, 2022.
 - Information was provided regarding nominations for DBA Officer positions for 2022-2023.
 - b. Insurance Trust (WTC)
 - No update.
 - c. Marketing Consortium
 - Friday, they will do the finalist interviews. The consortium was thanked for bringing the budget to the Presidents.
 - d. Purchasing Consortium
 - No update.

FUTURE AGENDA ITEMS

Chairperson Thornton called for Future Agenda Items. Update on the Public Library.

CLOSED SESSION

It was moved by Mr. Pophal and seconded by Mr. Richard to adjourn to a closed session pursuant to Wis. Statutes 19.85 (1) (c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hays, Mr. Henderson, Ms. Holland, Mr. Pophal, Mr. Richard, Ms. Sukus, and Mr. Thornton.

Motion carried unanimously.

All staff was excused from the closed session, except for Dr. Tracy Pierner, Ms. Broske, and Ms. Barreau.

It was moved by Mr. Deprez and seconded by Ms. Sukus to adjourn the closed session at 6:40 p.m.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hays, Mr. Henderson, Ms. Holland, Mr. Pophal, Mr. Richard, Ms. Sukus, and Mr. Thornton.

Motion carried unanimously.

Chairperson Thornton called the meeting to order in open session at 6:41 p.m. **All in Favor.**

Motion carried.

ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Richard to adjourn the meeting at 6:41 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary