



**REGULAR DISTRICT BOARD MEETING  
WEDNESDAY, SEPTEMBER 15, 2021  
5:00 P.M.**

**REVISED MINUTES**

**CALL TO ORDER**

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, September 15, 2021, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

**Board Members Present:** Barbara Barrington-Tillman, Vice-Chairperson; Rich Deprez, Secretary; Laverne Hays; Suzann Holland; Steve Pophal; and Kathy Sukus.

**Board Members Absent:** Eric Thornton, Chairperson, Rick Richard, Treasurer, and Rob Hendrickson.

**Staff Present:** Dr. Tracy Pierner; Kathy Broske; Tony Landowski; Dr. Karen Schmitt; Dr. Jon Tysse; Julie Barreau; and Megan Wisnowski.

**Student Representative:** Hope Hopper.

**Guests:** John Mehan.

Vice-Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m.

Vice-Chairperson Barrington-Tillman called for Public Comment. There were no comments.

**DISTRICT BOARD PROFESSIONAL DEVELOPMENT AND SPECIAL REPORTS**

- A. BTC Retiree Terri Dodge was recognized for her retirement in September of 2021.
- B. Student Representative to the District Board, Hope Hooper, provided a report on student activities.

**INFORMATION/DISCUSSION**

Vice-Chairperson Barrington-Tillman called for Information/Discussion items.

- A. The August Financial Statement was reviewed.
- B. Dr. Tracy Pierner presented his monthly report.
  - Community Engagement update includes the following meetings and events attended: GBEDC Board Meeting; SWWDB Meeting; Janesville Rotary Luncheon; WTCS Board Meeting; President's Association Meeting; AVI Live Milwaukee Conference (provided three (3) scholarships of \$3000 to three (3) Technical Colleges and BTC was one of those chosen - a scholarship will be provided to a student in the Stem or IT program); hosted Sean Sullivan; hosted Wayne and Jane Albertson; lunch with Ron Ochs of the Janesville Foundation; Great Beloit Chamber Business Education Summit; and program discussion with the 911 Call Center staff.
  - College Events: A Family Night Event for BTC employees was held at the Beloit Snappers

Stadium.

- Upcoming Events: Forward Janesville Golf Outing; United Way Day of Caring; K-12 Partners Breakfast; Nancy B. Parker Donor Appreciation Event; hosting the UW-Whitewater Chancellor Henderson; discussion with Representative Vruwink on Vocational Education; meeting with Ann Roe; Monroe Campus Open House; the Buckhorn Autumn Harvest Dinner; and the Business After 5 Event at the AMTC.
- Dr. Pierner thanked the District Board members who donated to the Blackhawk Fund.
- Dr. Pierner read a letter from Rich Bostwick, Chair of the Rock County Board of Supervisors, thanking the College for its service to the community.
- The College was bestowed the Best of the Best Award from the Janesville Gazette and the Large Business of the Year Award from the Greater Beloit Chamber of Commerce.

C. Public Safety & Transportation Center (PSTC) Project Update.

Construction is on target. There are not a lot of change orders. CTS will be late in completion by a couple of weeks due to an equipment delay. The Outbuilding work has begun, the Fire Tower is on target and will be delivered and installed in October, and the design work has started for the PSTC (Education Building) and the DAT room.

D. WTCS Consortium Update. The President's Association Executive Group has required all consortiums to report their budgets to the President's Association.

## CONSENT AGENDA

Vice-Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Pophal and seconded by Mr. Deprez to approve the consent agenda, which included:

- A. August 18, 2021, District Board Annual Retreat Meeting Minutes.
- B. August 18, 2021, District Board Regular Meeting Minutes.
- C. Current Bills – The August bills include:
  - Starting Check Number #000282878 and Ending Check Number #00283105
  - Direct Deposit Expense Reimbursements = \$1,361,718.30 (includes student related payments)
  - Payroll = \$886,105.18
  - Payroll Tax Wire Transfers = \$498,135.18
  - Other Wire Transfers = \$53,335.24
  - WRS Wire Transfers = \$163,924.62
  - P-card Disbursements = \$143,634.10
  - Bond Payment = \$0
  - Health Insurance Wire Transfer = \$302,472.00
  - Grand Total for the Month = \$3,409,324.62
- D. Training Contracts – Report Totals:
  - Number Served: 125
  - Estimated FTEs: 5.83
  - BTC Cost Formula: \$63,394
  - LAB Cost Formula: \$56,530
  - Actual Contract Cost: \$63,394

**All in favor. Motion carried.**

**ACTION ITEMS**

Vice-Chairperson Barrington-Tillman called for Action Items:

- A. John Mehan of Robert W. Baird reviewed the results from competitive bids received from the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021D.

It was moved by Mr. Pophal and seconded by Ms. Holland to adopt the attached Resolution Awarding the Sale of \$1,500,000 General Obligation Promissory Notes, Series 2021D to Colliers Securities LLC, at an interest rate of 0.9911% and a net interest cost of \$144,026.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hays, Ms. Holland, Mr. Pophal, and Ms. Sukus.

**All in favor. Motion carried.**

- B. In May, the District Board approved the Central Campus Conference Center remodel estimated at \$1,385,000. In June, the District Board approved the Central Campus Student Commons and Café Service Area remodel projects which were estimated to cost \$1,500,000 and \$275,000, respectively. Construction bid documents were released August 12, 2021, a pre-bid walk-thru with contractors was held on August 18, 2021, and the bid opening is scheduled for Thursday, September 9, 2021.

It was moved by Ms. Sukus and seconded by Mr. Pophal to approve Approval of Award of Contract for the Conference Center, Student Commons, and Café Remodels to the lowest response bidder, JP Cullen, for a contract total of \$2,583,706.

**Motion carried unanimously.**

- C. Information was provided to the District Board Members regarding nominations for the District Boards Association 2022 Board Member of the Year Award. Nominations are due November 1, 2021. In addition, this Action Item will be placed on the October ~~November~~ District Board Agenda as an Action Item.

- D. It was moved by Mr. Deprez and seconded by Ms. Sukus to approve the Second Reading of Policy C-300 Compensation.

**All in favor. Motion carried.**

- E. It was moved by Mr. Deprez and seconded by Mr. Pophal to approve the Second Reading of C-370 Employee Code of Ethics.

**All in favor. Motion carried.**

- F. It was moved by Mr. Pophal and seconded by Ms. Sukus to approve the Second Reading of Policy J-625 Student Financial Aid.

**All in favor. Motion carried.**

- G. It was moved by Mr. Pophal and seconded by Mr. Deprez to approve the Reading of Policy E-219 Nondiscrimination.

**All in favor. Motion carried.**

- H. It was moved by Mr. Deprez and seconded by Mr. Pophal to approve the Reading of Policy E-220 Equal Opportunity.

**All in favor. Motion carried.**

- I. It was moved by Ms. Sukus and seconded by Mr. Pophal to approve the Reading of Policy E-221 Prohibition of Harassment.

**All in favor. Motion carried.**

## COMMITTEES

Vice-Chairperson Barrington-Tillman called for Committee Reports. There were none.

## FINANCE

- A. Finance Committee Meeting – No September Meeting Scheduled.

## PERSONNEL

- A. Personnel Committee Meeting – No September Meeting Scheduled.

## NEW BUSINESS

Vice-Chairperson Barrington-Tillman called for New Business:

- A. Dr. Jon Tysse, Director of Institutional Research and Effectiveness, presented the Fall 2021 Enrollment Report. Dr. Pierner indicated that BTC is the only Wisconsin Technical College out of 16 colleges with increased enrollment.

## OTHER BUSINESS

Vice-Chairperson Barrington-Tillman called for Other Business:

- A. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

## FUTURE AGENDA ITEMS

Vice-Chairperson Barrington-Tillman called for Future Agenda Items. Board Member Deprez requested a Mill Rate Analysis as a future agenda item.

## ADJOURNMENT

It was moved by Mr. Deprez and seconded by Mr. Pophal to adjourn the meeting at 6:10 p.m.

**All in Favor. Motion carried.**

Richard Deprez



Secretary