



**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, AUGUST 17, 2022
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, August 17, 2022, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rob Hendrickson; Suzann Holland; and Kathy Sukus.

Board Members Absent: None.

Staff Present: Julie Barreau; Kathy Broske; Tony Landowski; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: None.

Guests: John Mehan.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:01 p.m. Chairperson Barrington-Tillman called for Public Comment. There were no comments.

CALL TO ORDER

Reappointed District Board member Eric Thornton signed their oath of office.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Dr. Jon Tysse provided an update on the Higher Learning Commission's Re-Accreditation process.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the July Financial Statement and Quarterly Report with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. Dr. Tracy Pierner provided an update on the Public Safety & Transportation Complex (PS+TC) Project. We finalized the fee structure and procedure for the rental of the PS+TC. Construction of the Education Building
- D. There was no Finance Committee meeting scheduled in August. No report out or recommendation(s).
- E. There was no Personnel Committee meeting scheduled in August. No report out or recommendation(s).

- F. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Thornton and seconded by Mr. Richard to approve the consent agenda, which included:

- A. July 11, 2022, District Board Annual and Regular Meeting Minutes.
- B. Current Bills – The July bills include (Starting Check #00290872 and Ending Check #00290872):

Direct Deposit Expense Reimbursements	\$ 1,948,036.17
Payroll	\$ 896,157.35
Payroll Tax Wire Transfers	\$ 380,111.48
Other Wire Transfers	\$ 47,240.29
WRS Wire Transfers	\$ 160,285.64
P-card Disbursements	\$ 36,545.44
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 299,086.10
<i>Grand Total for the Month</i>	<i>\$ 3,767,462.47</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
398	1.92	\$41,084	\$24,353	\$41,084

- D. Confirmation of Annual Contract issued to Ray Sidman, Communications Instructor.
- E. Confirmation of Annual Contract issued to Tim Nobling, IT Network Instructor.
- F. Confirmation of Annual Contract issued to Kirsten Eckerman, Nursing Instructor.

All in favor. Motion carried.

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. John Mehan of Robert W. Baird reviewed the results from competitive bids received from the sale of \$3,800,000 General Obligation Promissory Notes, Series 2022B.

It was moved by Mr. Thornton and seconded by Mr. Richard to approve the Resolution Awarding the sale of \$3,800,000 General Obligation Promissory Notes, Series 2022B to Northland Securities, Inc. at an interest rate of 3.0538% and a net interest cost of \$796,302.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Richard, Ms. Sukus, and Mr. Thornton. **All in favor. Motion Carried.**

- B. The Public Safety Education Building design provides space in the lower level for a twelve (12) lane shooting range. The range equipment is an owner-provided solution. The FY23 capital budget includes \$1,230,000 for the shooting range equipment.

It was moved by Mr. Hendrickson and seconded by Mr. Deprez to approve the award of contract for the Firing Range Equipment to Action Target of Provo, UT, at a bid of \$1,195,995.00. **All in favor. Motion carried.**

NEW BUSINESS

Chairperson Barrington-Tillman called for New Business.

- A. District Board Professional Development. There were none.
- B. Policies and Procedures. There were none.
- C. Budgetary. There were none.

OTHER BUSINESS

Chairperson Barrington-Tillman called for Other Business.

- A. WTCS Consortium Update.
 - a. District Board Association (DBA)
 - No update.
 - b. Insurance Trust (WTC)
 - No update.
 - c. Marketing Consortium
 - No update.
 - d. Purchasing Consortium
 - No update.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Thornton and seconded by Mr. Richard to adjourn the meeting at 6:46 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary