



REGULAR DISTRICT BOARD MEETING
WEDNESDAY, MAY 17, 2023
5:00 P.M.

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board Regular meeting was held on Wednesday, May 17, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Eric Thornton, Vice-Chairperson; Rich Deprez, Secretary; Rick Richard, Treasurer; Rachel Andres; Rob Hendrickson (arrived 5:15 pm); Suzann Holland; and Kathy Sucus.

Board Members Absent: Mark Holzman.

Staff Present: Julie Barreau; Kathy Broske; Molly Cook; Sue Griffin; Liz Paulsen; Dr. Tracy Pierner; Renea Ranguette; Mickey Salamone; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representative: Hope Hopper.

Guests: None.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:00 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. Chairperson Barrington-Tillman recognized Sue Griffin, Sheldon Newkirk, and Mickey Salamone for their years of service at the College.
- B. The Student Representative to the District Board, Hope Hooper, provided a report on student activities. Dr. Tracy Pierner recognized Hope Hooper as the Student Representative to the District Board and her graduation.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Renea Ranguette reviewed the April Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in May. No report outs or recommendations.
- D. The Personnel Committee met before the May District Board Meeting. Rich Deprez, Chairperson, provided a brief overview of the meeting to the District Board members.
 - Information on the Administration and Support Staff Compensation Proposal was provided.
 - The 2023-2024 Compensation Proposal was reviewed.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

- F. Tony Landowski reviewed the University Center Tier 1 Partnership Memorandum of Agreement draft with the District Board members.
- G. Dr. Tracy Pierner provided a pricing update on Rooms 2508 and 2510.
- H. Dr. Tracy Pierner provided an update on the Higher Learning Commission on-site visit.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Richard and seconded by Mr. Thornton to approve the consent agenda, which includes the following:

- A. Draft April 19, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The April bills include (Starting Check: #00295638 and Ending Check: #00295637):

Direct Deposit Expense Reimbursements	\$ 1,537,980.68
Payroll	\$ 1,029,929.21
Payroll Tax Wire Transfers	\$ 257,648.19
Other Wire Transfers	\$ 25,727.07
WRS Wire Transfers	\$ 172,557.73
P-card Disbursements	\$ 123,554.03
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 313,307.24
<i>Grand Total for the Month</i>	<i>\$ 3,460,704.15</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
129	3.37	\$57,853	\$49,487	\$57,853

All in favor. Motion carried.

POLICY REVIEW

- A. Dr. Tracy Pierner reviewed the revised Policy E-900 – Grants with the District Board members.
It was moved by Mr. Deprez and seconded by Ms. Sukus to approve the revised Policy E-900 – Grants. **All in favor. Motion carried.**

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. It was moved by Mr. Thornton and seconded by Mr. Hendrickson to approve the Out-of-State Remission Tuition Report. **All in favor. Motion Carried.**
- B. It was moved by Mr. Thornton and seconded by Ms. Andres to approve the Lease for the Offsite Storage of Advanced Manufacturing Training Center Equipment. **All in favor. Motion Carried.**
- C. It was moved by Ms. Andres and seconded by Mr. Hendrickson to approve the Modifications to the Fiscal Year 2022-2023 Budget. **All in favor. Motion Carried.**
- D. It was moved by Mr. Richard and seconded by Mr. Deprez to approve the Adoption of the Fiscal Year 23-24 Budget for Presentation at a Public Hearing: Setting a Date for the Public Hearing. **All in favor. Motion Carried.**

- E. It was moved by Mr. Thornton and seconded by Ms. Andres to approve the Resolution Authorizing the Issuance of \$1,500,000 General Obligation Promissory Notes, Series 2023B of Blackhawk Technical College District, Wisconsin for the 1300 Wing Remodel.

The roll was called. The following members voted affirmatively: Ms. Andres, Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, Mr. Richard, Ms. Sukus, and Mr. Thornton. **All in favor. Motion Carried.**

- F. It was moved by Mr. Thornton and seconded by Ms. Andres to approve the award of the contract for Central Campus Roof Rehabilitation to Professional Roofing of Monroe, WI, for a bid of \$132,550. **All in favor. Motion Carried.**

- G. It was moved by Mr. Deprez and seconded by Mr. Thornton to approve the Public Safety Transportation Center Pedestrian Walkway Construction Contingent Upon Wisconsin Technical College System Board (WTCSB) Approval and to Request WTCSB Approval of Construction. **All in favor. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

- A. The Personnel Committee met before the District Board meeting and presented its recommendation on one action.

The Personnel Committee recommends the Administrative and Support Staff Compensation Study, Exempt and Non-Exempt Base Pay Structure. It was motioned by Mr. Deprez and seconded by Mr. Thornton. **Motion carried. All in favor.**

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates.

- A. Insurance Trust (WTC) – Next meeting is scheduled for May 22, 2023.
- B. Marketing Consortium – No update.
- C. Purchasing Consortium – No update.
- D. Districts Mutual Insurance (DMI) – No update.
- E. District Boards Association (DBA) – Chairperson Barrington-Tillman provided an update on the Spring meeting and the DBA elections. The Summer Meeting will be held on, July 20-22, 2023, at Fox Valley Technical College.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. There were none.

ADJOURNMENT

It was moved by Mr. Richard and seconded by Ms. Andres to adjourn the meeting at 7:22 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary