

**REGULAR DISTRICT BOARD MEETING
WEDNESDAY, SEPTEMBER 20, 2023
5:00 P.M.**

MINUTES

CALL TO ORDER

The Blackhawk Technical College District Board regular meeting was held on Wednesday, September 20, 2023, at the Central Campus, 6004 S County Road G, Janesville, in the Administration Building.

Board Members Present: Barbara Barrington-Tillman, Chairperson; Rich Deprez, Secretary; Rob Hendrickson; Suzann Holland; and Kathy Sukus.

Board Members Absent: Rachel Andres, Mark Holzman, and Eric Thornton, Vice-Chairperson.

Staff Present: Julie Barreau; Kathy Broske; T. Landowski, Jim Nemeth; Liz Paulsen; Dr. Tracy Pierner; Dr. Karen Schmitt; and Dr. Jon Tysse.

Student Representatives: Amy Powell and Rebecca Barnett.

Guests: None.

Chairperson Barrington-Tillman called the Blackhawk Technical College District Board meeting to order at 5:05 p.m. Chairperson Barrington-Tillman called for Public Comments. There were no comments.

ELECTION OF OFFICER OF THE DISTRICT BOARD

- A. Chairperson Barrington-Tillman called for nominations for the office of Treasurer of the District Board for FY 2023-24. Ms. Barrington-Tillman nominated Ms. Sukus for the office of Treasurer of the District Board for FY 2023-24. **All in favor. Motion carried.**

SPECIAL REPORTS

Chairperson Barrington-Tillman called for Special Reports.

- A. The Student Representative to the District Board, Amy Powell, provided a report on student activities.
- B. Dr. Jon Tysse presented on the Fall 2023 Enrollment Report.
- C. Dr. Jon Tysse reviewed the 2022-23 Outcomes-Based Funding Report.
- D. Dr. Tracy Pierner discussed the Higher Learning Commission Final Report.

INFORMATION/DISCUSSION

Chairperson Barrington-Tillman called for Information/Discussion items.

- A. Jim Nemeth reviewed the August Financial Statement with the District Board members.
- B. Dr. Tracy Pierner presented his monthly report to the District Board members.
- C. The Finance Committee did not meet in August: no report or recommendations.
- D. The Personnel Committee meeting was scheduled for September 20, 2023. Chairperson Deprez provided a brief overview of the Personnel Committee meeting.
- E. Staff changes consisting of new hires, new positions, resignations, and retirements were reviewed.

CONSENT AGENDA

Chairperson Barrington-Tillman called for the Consent Agenda. It was moved by Mr. Hendrickson and seconded by Mr. Deprez to approve the consent agenda, which includes the following:

- A. Draft August 16, 2023, District Board Regular Meeting Minutes.
- B. Current Bills – The August bills include (Starting Check: #00298101 and Ending Check: #00298348):

Direct Deposit Expense Reimbursements	\$ 5,306,951.99
Payroll	\$ 938,769.86
Payroll Tax Wire Transfers	\$ 376,602.14
Other Wire Transfers	\$ 52,397.25
WRS Wire Transfers	\$ 171,938.72
P-Card Disbursements	\$ 120,278.07
Bond Payment	\$ 0.00
Health Insurance Wire Transfer	\$ 299,437.36
<i>Grand Total for the Month</i>	<i>\$ 7,266,375.39</i>

- C. Training Contracts – Report Totals:

Number Served	Estimated FTEs	BTC Cost Formula	LAB Cost Formula	Actual Contract Cost
145	4.44	\$76,025	\$67,602	\$80,688

- D. Confirmation of Instructional Employment Contract issued to Julio Negron, Automotive Technician Instructor.

All in favor. Motion carried.

POLICY REVIEW

- A. None for review.

ACTION ITEMS

Chairperson Barrington-Tillman called for Action Items.

- A. The Naming of Wisconsin Technical College District Boards Association Delegate.

It was moved by Mr. Deprez and seconded by Mr. Hendrickson to nominate Ms. Barrington-Tillman as the Blackhawk Technical College voting delegate to the Wisconsin Technical College District Boards Association for two (2) years.

- B. Jim Nemeth reviewed the modifications to the Fiscal Year 2022-23 Budget.

It was moved by Mr. Hendrickson and seconded by Mr. Deprez to approve the Modifications to the Fiscal Year 2022-2023 Budget.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, and Ms. Sukus. **All in favor. Motion Carried.**

- C. Jim Nemeth reviewed the modifications to the Fiscal Year 2023-24 Budget.

It was moved by Mr. Hendrickson and seconded by Ms. Sukus to approve the Modifications to the Fiscal Year 2023-2024 Budget.

The roll was called. The following members voted affirmatively: Ms. Barrington-Tillman, Mr. Deprez, Mr. Hendrickson, Ms. Holland, and Ms. Sukus. **All in favor. Motion Carried.**

Finance Committee Action Items

- A. No Action Items.

Personnel Committee Action Items

A. No Action Items.

WTCS CONSORTIUM UPDATES

Chairperson Barrington-Tillman called for WTCS Consortium updates. There were none.

FUTURE AGENDA ITEMS

Chairperson Barrington-Tillman called for Future Agenda Items. Chairperson Barrington-Tillman would like an update on the Strategic Plan RFP.

ADJOURNMENT

It was moved by Mr. Hendrickson and seconded by Mr. Deprez to adjourn the meeting at 6:46 p.m. **All in Favor. Motion carried.**

Richard Deprez



Secretary