



Scholarship Recommendation Form

Applicant: Fill in your name and ask an instructor, counselor, employer, clergy or other non-related reference source to complete this form. **Your scholarship application will not be considered unless two completed recommendation forms are received.** Recommendations are extremely important when awarding scholarships. Please be sure to have your recommendation forms completed on-time by the deadline.

Reference: Complete this recommendation form and return it to the applicant in a sealed envelope with your name written across the sealed portion of the envelope. **Applications are due by May 1 and October 1.** Applications lacking two recommendations are incomplete and will be disqualified. Thank you!

Applicant's Name:

Measure	5 Outstanding	4	3 Average	2	1 Below Average	Don't Know
Achievement or Academic Progress <i>Quality of work or grades</i>						
Attendance/Reliability <i>Class or work attendance/ dependability</i>						
Attitude/Cooperation <i>Relationship with others</i>						
Communication Skills <i>Ability to express ideas</i>						
Leadership <i>Judgment and ability to lead & influence</i>						
Motivation <i>Initiative, resourcefulness, self-starter</i>						
Potential for Success <i>Ability to set/achieve goals</i>						
Work Habits/Organizational Skills <i>Ability to plan, manage and execute</i>						

Comments Recommended: (if you need additional space, please feel free to use the back of this sheet or attach a separate page)

Reference Name:

Title/Relationship:

How long have you known the applicant?

Phone #:

Reference Signature:

Please return this form in a sealed envelope with your name written across the sealed portion of the envelope.

Return to the student prior to the deadline date, or send the completed recommendation to:

Blackhawk Technical College Foundation, PO Box 5009, Janesville WI 53547-5009

On Campus: District Office Administration, Central Campus.