

Procurement is defined as buying, purchasing, renting, leasing, or otherwise acquiring any product, supplies, services, rental, equipment, construction, remodeling or any other transaction that involves an expenditure of district funds. Any procurement transaction must be formally processed and approved by proper authority to be a valid claim against the District.

The Blackhawk Technical College District Board shall authorize procurement transactions that are determined to be in the best interest of the District while providing for open and free competition. It is the responsibility of the District Board to protect the interests of the District while complying with current federal and state laws/statutes, regulations, administrative rules and agency procedures. In recognition of this responsibility, the District Board designates the President/District Director as the procurement authority for the District.

Reference: Wisconsin Statutes s.16.73, s. 38.18, s. 62.15, and s. 66.0131 (2)
Wisconsin Administrative Rule TCS6
WTCSB Financial Accounting Manual
BTC Operational Administrative Regulation [D-554 AR](#)

Board Policy Adopted: August 18, 1976
Revised: September 20, 2000; December 18, 2002; April 20, 2005; April 18, 2007; July 13, 2009; May 19, 2010; August 16, 2012; April 17, 2014; September 18, 2014; November 18, 2015; March 21, 2018