

STUDENT ACTIVITY FEES AND FUND MANAGEMENT J-710

A student activity fee may be established under Wisconsin Statutes 38.14(9). The fee will be assessed to all students and used to pay for services and activities that support students. The amount of the student activity fee shall be 7% of the program/tuition fee.

In compliance with Wisconsin Statutes 38.12(2), all student activity fees collected shall be deposited in one of the College's designated depositories and disbursed in accordance with Wisconsin Statute 66.0607(6). It is the responsibility of the College to ensure that all necessary records be created and maintained utilizing appropriate and sound accounting practices and procedures. The College shall ensure that student activity fee accounts and records are examined and disclosed annually as part of the District audit process.

According to Wisconsin Statute 38.145, students, in consultation with the President/District Director or designee, and subject to the final disposition of the District Board, have the responsibility for the disposition of student activity and incidental fees. A designated College staff person shall sign payments for any expenditures from student financial accounts.

Ref: Wisconsin Statutes 38.12(2), 38.14 (9), 38.145, and 66.0607(6)
WTCS Policy Manual – Policy 401

Board Policy Adopted:	April 17, 1991
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