

Regular Meeting
of the
Blackhawk Technical College District Board

March 15, 2017

Minutes

The regular meeting of the Blackhawk Technical College Board was held on Wednesday, March 15, 2017, at the BTC Monroe Campus, 210 4th Ave., Monroe, Wisconsin, in Room 413/414. The following members were present: Eric Thornton, Chairperson; Barbara Tillman, Vice Chairperson; Laverne Hays, Secretary; Rick Richard, Treasurer; Traci Davis; Tom Heeg; Mark Mayer; and Malik Surani. Board member absent: Dr. Karen Schulte. Staff present: Dr. Tracy Pierner; Dr. Diane Nyhammer; Renea Ranguette; Edward Robinson; Brian Gohlke; Jackie Pins; Dr. Gina McConoughey; Nancy Lightfield; Gary Kohn; Dr. Helen Proeber; Matt Urban; Orinda Conway; Carrie Arnold; Dan Harrigan.

Chairperson Thornton called the meeting to order at 5:27 p.m.

Chairperson Thornton called for Public Comment. There was none.

Chairperson Thornton called for Special Reports.

Student Representative to the Board representative Nicci Gilson provided a report on past and future student activities and events.

Chairperson Thornton called for Information/Discussion items.

The February financial statement was reviewed.

Dr. Pierner presented the President's monthly report, which included local and state meetings attended. Companies visited included North American Pipe and Toledo Mold & Die. A small group representing the College attended Mr. Cullen's funeral. The College sponsored a table at the Monroe Chamber Dinner and had representatives attending the WTCS Student Showcase at the Capitol. A radio interview was conducted with Dr. Pierner. He met with the incoming Janesville School District Superintendent and attended a social gathering for him which was sponsored by Forward Janesville. Several items were noted as legislative updates. Performance-based funding changes will have an impact on the budget. A proposal eliminates youth options and course options and replaces them with dual credit; tuition charged for dual credit is proposed to be 1/3 of our current tuition costs. Statewide, several large academies within the System have indicated they will not be able to continue to operate under the proposed model as the financial burden would be placed on the technical colleges. Attempts are being made to modify the proposal to result in dual credit being cost neutral offerings for the colleges. BTC articles in the news were shared, which included several articles promoting the news that BTC is the #1 Nursing program in the State. Student Services held its first Signing Day event for high school students to sign letters of intent to attend BTC in Fall 2017. A Strategic Planning Workshop was held March 1-2; a draft of plan and BTC Promise were developed. The consultant is currently in the process of vetting the draft Promise statement. The strategic initiatives identified for

the Plan include – financial stability; educational excellence and flexible delivery; marketing communications; and organizational development. CPI training has begun for the CPI Teams; positive feedback has been received. The Soul Food Luncheon was well attended and raised approximately \$2,000 for scholarships. Dr. Jon Tysse will be joining the College as the new Director of Institutional Effectiveness.

Chairperson Thornton called for the Consent Agenda.

It was moved by Mr. Hays and seconded by Mr. Surani to approve the consent agenda, which included the minutes of the Regular Meeting held on February 15, 2017; current bills from the month of February – Voucher #00239722 to and including #00240679 and direct deposit expense reimbursements in the total amount of \$1,514,543.35 (includes student related payments), a payroll total for the month of February of \$791,419.45, payroll tax wire transfers for the month of February of \$355,936.10, other wire transfers for the month of February of \$56,792.53, WRS wire transfers for the month of February of \$214,303.25, P-card disbursements for the month of February of \$143,795.09, a bond payment for the month of February of \$0, and a health insurance wire transfer for the month of February of \$294,649.50, for a grand total of \$3,371,439.27; 12 training contracts negotiated since the last meeting totaling \$15,257; confirmation of an administrative employment contract issued to Airri Spearman for the position of Senior Systems Engineer at a salary of \$63,000, effective February 27, 2017; and confirmation of an administrative employment contract issued to Dr. Jon Tysse for the position of Director of Institutional Effectiveness at a salary of \$88,000, effective early April 2017.

Motion carried.

Chairperson Thornton called for Action Items.

It was moved by Mr. Mayer and seconded by Ms. Davis to maintain the avocational fee rate of \$4.00 per hour, plus material fees, for 2017-18, and the senior citizen discount of 15% for all Aid Code 60 courses.

Motion carried.

A Request for Proposals (RFP) was issued for website services to update the College's website. The request was sent to 28 firms. Eight proposals were received; five were selected to participate in interviews. KW2 was the recommended vendor for the services at a contract cost of \$221,676. If approved, design work would commence immediately with the site being live in December 2017. The FY16 budget included \$220,000 for the project; due to inability to complete the project during that fiscal year, the funds were rolled forward to the current year. The remaining amount will be available in the current year's budget.

It was moved by Mr. Heeg and seconded by Mr. Hays to award the contract for website services to KW2, Madison, Wisconsin, for an amount not to exceed \$221,676.

Motion carried.

Chairperson Thornton called for Committee Reports.

The Finance Committee met earlier in the day. A Committee recommendation to the full Board was approval of the purchase of Ellucian's Banner Cloud Solution and Recruiter Module. Discussion

items at the meeting included expansion/renovation at the Monroe Campus and an overview of facility planning items at Central Campus.

It was moved by Mr. Mayer and seconded by Mr. Hays to approve the purchase of Ellucian's Banner Cloud Solution and Recruiter Module.

Motion carried.

Mr. Richard reported the Personnel Committee met in closed session to receive information. No action was taken.

Chairperson Thornton called for New Business.

The annual Outreach Centers Report was reviewed, including enrollment information and trends. New in Summer 2017 will be Summer Camps for students entering grades 7-10. Donations will be accepted to assist families who cannot afford the \$50 registration fee. Ms. Pins will work with Board members who wish to make a donation to support children's tuition costs.

The annual report on Tax Incremental Districts located within the BTC District was reviewed.

District Board members reviewed seven Board Bylaws and one Board Policy. No comments were shared on the proposed revisions for Bylaws B-210, B-211.1, B-212.2, B-212.3, and B-212.4. A first reading of the proposed revisions for these documents will be added to the April Board agenda.

Chairperson Thornton called for Other Business.

No members expressed interest in District Boards Association officer positions for 2017-18.

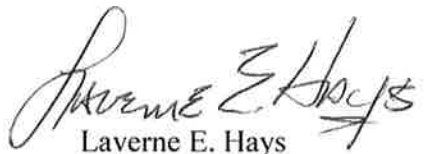
A reminder was provided on the District Boards Association Spring Meeting which will be held in Elkhart Lake on April 7-8.

Chairperson Thornton called for Future Agenda Items. Professional development expectations for Board members will be added to the April Board agenda.

A final item of note, Dr. Pierner was informed today that the College was successful in receiving the amount requested for all submitted state-funded grants.

It was moved by Mr. Mayer and seconded by Ms. Davis to adjourn the meeting at 6:24 p.m.

Motion carried.


Laverne E. Hays
Secretary