

Regular Meeting
of the
Blackhawk Technical College District Board

November 21, 2018

Minutes

The regular meeting of the Blackhawk Technical College Board was held on Wednesday, November 21, 2018, at the BTC Administrative Center, 6004 S. County Road G, Janesville, in the Board Room. The following members were present: Barbara Tillman, Chairperson; Eric Thornton, Vice Chairperson; Laverne Hays, Secretary; Rick Richard, Treasurer; Rachel Andres; Traci Davis; and Mark Mayer. Board members absent: Steve Pophal and Malik Surani. Staff present: Dr. Tracy Pierner; Dr. Zahi Atallah; Brian Gohlke; Renea Ranguette; Dr. Jon Tysse; Jackie Pins; Tony Landowski; Jennifer Thompson; and Rubina Jan (departed at 5:26 p.m.).

Chairperson Tillman called the meeting to order at 5:17 p.m.

Chairperson Tillman called for Public Comment. There was none.

Chairperson Tillman called for Special Reports.

Human Services student Maria Mendoza was highlighted as the student success story for November.

There was no Student Representative to the Board report.

Chairperson Tillman called for Information/Discussion items.

The October Finance Statement was reviewed.

Dr. Pierner presented the President's monthly report, including community engagement and a review of College events. Other communications shared included: a student housing survey being conducted reflects a significant interest in on-campus housing; business/healthcare providers are writing letters of support to the District's legislators for the WTCS biennial budget requests; Dr. Pierner accepted a position on a state-wide apprenticeship Board and will provide a presentation at an upcoming conference; hosted a delegation from Hessen, Germany in Milton; and, the Foundation Board is interested in purchasing the land on which the AMTC building is located. Upcoming events include: CNA Lab Ribbon Cutting ceremony in Beloit on November 27; hosting a Chinese delegation on campus November 29; Law Enforcement Recruit Academy graduation on December 7; Machine Operators Boot Camp graduation (program developed for Rock County inmates) on December 13; Employee Holiday Reception on December 18; and Mercyhealth Ribbon Cutting/check presentation/news conference on December 19, recognizing their significant donation to the Nancy B. Parker Scholarship fund.

A final item shared – the National Science Foundation has selected the IT Networking Instructors to participate in Mentor Connect, a one-year program that will result in a proposal for a small project's grant. BTC was one of 20 colleges selected to participate in the program.

Chairperson Tillman called for the Consent Agenda.

It was moved by Mr. Richard and seconded by Ms. Davis to approve the consent agenda, which included the minutes of the Regular Meeting held on October 17, 2018, and the Special Meeting held on October 26, 2018; current bills from the month of October – Voucher #00266407 to and including #00266985 and direct deposit expense reimbursements in the total amount of \$1,102,531.51 (includes student related payments), a payroll total for the month of October of \$905,239.14, payroll tax wire transfers for the month of October of \$503,713.79, other wire transfers for the month of October of \$108,345.81, WRS wire transfers for the month of October of \$153,858.21, P-card disbursements for the month of October of \$156,178.10, a bond payment for the month of October of \$0, and a health insurance wire transfer for the month of October of \$276,606.50, for a grand total of \$3,206,473.06; 14 training contracts negotiated since the last meeting totaling \$48,817; confirmation of an administrative employment contract issued to Timothy McKearn for the position of Foundation Director at a salary of \$80,000, effective October 26, 2018; confirmation of an administrative employment contract issued to Mitch Miller for the position of Director, Information Technology Services at a salary of \$117,000, effective October 22, 2018; confirmation of an administrative employment contract issued to Jonathan Reseburg for the position of Educational Technology Specialist at a salary of \$62,000, effective November 1, 2018; confirmation of an instructional employment contract issued to Mitchell Ziolkowski for the position of Criminal Justice instructor at a salary of \$64,000, effective December 3, 2018; confirmation of an instructional employment contract issued to William Walsh for the position of Criminal Justice instructor at a salary of \$70,000, effective January 14, 2019; and acceptance of two (2) intents to retire—Culinary Arts Instructor Katie Koel, effective May 18, 2019, and IT Manager-Administrative Services Bonnie Cisewski, effective May 3, 2019.

Motion carried.

Chairperson Tillman called for Action Items.

Chairperson Tillman called for Committee Reports.

The minutes from the Finance Committee meeting held on October 17, 2018, were reviewed. The Committee met earlier and provided the following recommendations regarding requested District Board action.

It was moved by Mr. Mayer and seconded by Ms. Davis to approve the FY 2017-18 audit report as submitted by Wipfli, LLP, Eau Claire, and to forward the report to the Wisconsin Technical College System Board no later than December 31, 2018.

Motion carried unanimously.

It was moved by Mr. Thornton and seconded by Ms. Andres to award a contract for architectural and engineering services to Angus-Young, Janesville, Wisconsin.

Motion carried unanimously.

Chairperson Tillman called for New Business.

A report on BTC student demographics over the last four years was reviewed. A request was made to include information on ethnicity vs. district representation in future comparison of student demographics.

Chairperson Tillman called for Other Business.

A report was shared on the District Board Association's Fall Meeting. Initial information was shared on the Association's Legislative Conference/Winter Meeting being held in Madison on January 17-18, 2019.

Chairperson Tillman called for Future Agenda Items. There was none.

It was moved by Ms. Davis and seconded by Mr. Mayer to adjourn the meeting at 6:14 p.m.

Motion carried.



Laverne E. Hays
Secretary