

Regular Meeting
of the
Blackhawk Technical College District Board

March 21, 2018

Minutes

The regular meeting of the Blackhawk Technical College Board was held on Wednesday, March 21, 2018, at the BTC Monroe Campus, 210 4th Ave., Monroe, in Rooms 413/414. The following members were present: Eric Thornton, Chairperson; Barbara Tillman, Vice Chairperson; Laverne Hays, Secretary; Rick Richard, Treasurer; Traci Davis (departed meeting at 5:56 p.m.); Tom Heeg; Mark Mayer; and Malik Surani (via phone). Board members absent: Dr. Karen Schulte. Staff present: Dr. Tracy Pierner; Dr. Zahi Atallah; Renea Ranguette; Tony Landowski; Brian Gohlke; Jackie Pins; Matt Urban; Lynn Neitzel; Dr. Gina McConoughey; Nancy Lightfield; and Kent Marsden. Guests: Art Carter.

Chairperson Thornton called the meeting to order at 5:19 p.m.

Chairperson Thornton called for Public Comment. There was none.

Chairperson Thornton called for Special Reports.

BTC retiree Nancy Lightfield was recognized for 29 years of full-time service to the College.

The Student Representative to the Board was not present to give a report.

Chairperson Thornton called for Information/Discussion items.

The February financial statement and quarterly update were reviewed.

Dr. Pierner presented the President's monthly report. On campus events of note included successful completion of Banner migration to the Cloud, All Access 360 program, Rock County Law Enforcement meeting, and a meeting with Local 601 regarding apprenticeship opportunities. Meetings have been held with potential partners within the Beloit community regarding locations where programming can be offered. Attendance at local events included Beloit Chamber Dinner, the Governor's visit at United Alloy, and UW-Whitewater community meeting hosted at UW-Rock County. Several dual credit programs will be launched in Fall 2018 at Brodhead High School. A presentation on BTC was made at Janesville Noon Rotary. A Channel 3 reporter was in attendance, with an interview request received the following day to discuss College plans as related to consolidation of facilities. A Pipeline Breakfast was held to launch an approach to expand career development from K-12 through adult education; the four programs within the approach were reviewed. A handout was distributed on Central Campus demographic information; the information was requested at the February Finance Committee meeting. Upcoming happenings include meetings with Greater Beloit Economic Development and the Beloit City Council President, providing a presentation at Beloit Rotary, participating in a dialog with Beloit 2020, and participating in a session

to identify the attributes for a new Beloit School District Superintendent. A final upcoming event is the Open House planned on April 19 at 5:00 p.m. for the Enterprise Center at the Monroe Campus.

Chairperson Thornton called for the Consent Agenda.

It was moved by Mr. Mayer and seconded by Ms. Davis to approve the consent agenda, which included the minutes of the Regular Meeting held on February 21, 2018; current bills from the month of February – Voucher #00244680 to and including #00245577 and direct deposit expense reimbursements in the total amount of \$1,281,666.60 (includes student related payments), a payroll total for the month of February of \$821,229.31, payroll tax wire transfers for the month of February of \$337,373.23, other wire transfers for the month of February of \$57,627.64, WRS wire transfers for the month of February of \$208,243.15, P-card disbursements for the month of February of \$237,419.95, a bond payment for the month of February of \$0, and a health insurance wire transfer for the month of February of \$300,091.28, for a grand total of \$3,243,651.16; 12 training contracts negotiated since the last meeting totaling \$45,199; acceptance of an intent to retire for James Stec, effective the end of the Spring 2018 semester; acceptance of two (2) resignations – Carol Aslesen, Nursing Assistant Instructor, effective July 3, 2018; and, Gary Kohn, Marketing and Communications Manager, effective March 23, 2018; and confirmation of an administrative employment contract issued to Kyle Vanderkin for the position of Instructional Design Specialist at a salary of \$58,000, effective March 30, 2018.

Motion carried unanimously.

Chairperson Thornton called for Action Items.

It was moved by Ms. Davis and seconded by Mr. Heeg to approve revisions to Board Policies D-540 – Expense Reimbursement and D-554 – Procurement, as presented.

Motion carried unanimously.

A Memorandum of Understanding (MOU) between BTC and the BTC Foundation. The MOU defines the responsibilities of each party; outlines expectations regarding personnel, finances, and administration; and outlines the College's declining funding support as the Foundation achieves operational self-sufficiency over the five-year term of the agreement. The Foundation Board approved the MOU at its regular meeting on January 22, 2018.

It was moved by Mr. Hays and seconded Mr. Mayer to approve the Memorandum of Understanding between Blackhawk Technical College and Blackhawk Technical College Foundation, as presented.

Motion carried unanimously.

Chairperson Thornton called for Committee Reports.

The Finance Committee minutes from February 21, 2018, were reviewed.

The Personnel Committee minutes from February 21, 2018 were reviewed. The Committee met in closed session prior to today's Board meeting.

Chairperson Thornton called for New Business.

A presentation was made on flexible learning/class delivery options at BTC.

A presentation was made on preliminary flexible delivery student success evaluation.

A review of Board Policies D-630 and D-650 was conducted. No revisions were recommended for D-630; minor revisions were recommended for D-650. Approval of the recommended revisions will be scheduled at the April meeting.

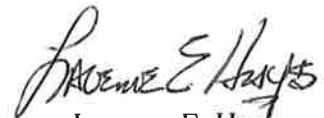
Chairperson Thornton called for Other Business.

A reminder was provided on the District Boards Association Spring meeting in Richland Center in April.

No members expressed interest in District Boards Association officer positions for 2018-19.

Chairperson Thornton called for Future Agenda Items. There were none.

It was moved by Mr. Hays and seconded by Mr. Heeg to adjourn the meeting at 6:29 p.m.


Laverne E. Hays
Secretary